

HAVANT BOROUGH COUNCIL

OPERATIONS AND PLACE SHAPING BOARD

22 May 2018

Board Work Programme - 2018/19

Report by Democratic Services Officer

Cabinet Lead: Councillor Lulu Bowerman

Key Decision: N/A

1.0 Purpose of Report

- 1.1 To give the Board an opportunity to identify topics for inclusion in the Work Programme and the success criteria for 2018/19.

2.0 Recommendation

- 2.1 That the Board approve the work programme as set out in Appendix A; and
- 2.2 That the Board note the progress against the success criteria for 2017/18 as set out in Appendix B.

3.0 Summary

- 3.1 The Board has a responsibility to co-ordinate the overview and scrutiny activities relating to the functions of the Board including establishing panels, and signing off their reports prior to submission to Council, Cabinet and external partners.
- 3.3 Inclusive work programming and careful scoping of topics are a key factor in effective overview and scrutiny. The Board should select their main work programme themes after a detailed process of consultation with relevant members and senior officers. Key documents such as the Council and Cabinet Forward Plan and regular performance monitoring and budget reports also feed into the process.

4.0 Implications

4.1 Resources

There are no financial implications arising out of this report. If any recommendations made by the Scrutiny Board for adoption by the Council have financial implications they are identified separately in each report.

4.2 Legal

There are no direct legal implications arising from this report.

4.3 Strategy

The work of the Scrutiny Panels helps to ensure that new strategies are robust and actions are undertaken to deliver the desired outcomes.

4.4 Risks

The Board needs to ensure that there are clear outcomes from the scrutiny process that impact positively upon the people and communities within the borough and link to corporate priorities.

4.5 Communications

The Scrutiny Board needs to continue to promote and demonstrate clearly how it is contributing towards the improvement and efficiency of Havant Borough Council.

4.6 For the Community

The scrutiny reviews attempt to involve, if appropriate, local residents, community and voluntary sector groups; businesses etc and the views and evidence gathered are fed into the individual reports.

4.7 The Integrated Impact Assessment (IIA) has been completed and concluded the following: N/A

Appendices:

Appendix A – Work Programme Carried Over from the Scrutiny Board Work Programme for 2017/18

Appendix B – Recommended Success Criteria for 2018/19

Background Papers: Nil

Contact Officer:

Mark Gregory
Democratic Services Officer
Tel: 023 9244 6232
Email: mark.gregory@havant.gov.uk