

# Supplementary Information

HAVANT BOROUGH COUNCIL  
COUNCIL  
19 December 2018

Dear Councillor

I am now able to enclose, for consideration at the next meeting of the Council to be held on 19 December 2018, the following supplementary information that was unavailable when the agenda was printed.

**Agenda No    Item**

- |          |  |              |
|----------|--|--------------|
| <b>3</b> | <b>Appointment of Interim Chief Executive and Head of Paid Service</b> | <b>1 - 2</b> |
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The Council to receive the recommendation of the Appointment Panel, established by the Joint Human Resources Committee on 6 December 2018, on the preferred candidate to fill the post of Interim Chief Executive and Head of Paid Service.

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**NON-EXEMPT**

## **HAVANT BOROUGH COUNCIL**

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**COUNCIL**

**19<sup>th</sup> December 2018**

### **APPOINTMENT OF INTERIM CHIEF EXECUTIVE**

**Report by Monitoring Officer**

**FOR DECISION**

**Key Decision: N/A**

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#### **1.0 Purpose of Report**

1.1 To appoint Gill Kneller as interim Chief Executive.

#### **2.0 Recommendation**

2.1 That Gill Kneller is appointed as interim Chief Executive of Havant Borough Council with effect from the 1<sup>st</sup> January 2019, thereby fulfilling the role of Head of Paid Service for Havant Borough Council.

#### **3.0 Subject of Report**

- 3.1 Following the resignation of Sandy Hopkins, interim arrangements are required to be put in place to ensure that the Chief Executive's statutory duties are carried out prior to recruitment of a permanent Chief Executive.
- 3.2 The Councils' Standing Orders require the Council or its Joint Human Resources Committee to make arrangements in connection with the appointment and to establish a Committee to act as the appointment panel. The full Council will approve the appointment following the recommendation of such an appointment by the appointment panel.
- 3.3 An appointment panel was formed comprising the Leaders and Deputy Leaders of both East Hampshire District Council and Havant Borough Council. Following interviews, Gill Kneller was offered the interim post.
- 3.4 Section 4 of the Local Government and Housing Act 1989 requires that the Council designates one of their Officers as their Head of Paid Service. The statutory role of Head of Paid Service lies with the Chief Executive under the terms of the Council's Constitution. This report seeks to transfer this role to Gill Kneller on the commencement of her

new role on the 1<sup>st</sup> January 2019. As the Head of Paid Service needs to be an employee of the Council, Gill Kneller will enter into a nominal contract of employment for this role. Her substantive employment contract will remain with East Hampshire District Council and, subject to the approval of East Hampshire District Council, it is also intended that she will be appointed interim Chief Executive for East Hampshire District Council.

#### **4.0 Implications**

4.1 **Resources:** The cost of the interim post will be met within existing budgets

4.2 **Legal:** The Council has a statutory obligation to appoint a Head of Paid Service. Failure to do so would be in breach of Local Government Law.

#### **4.3 Consultation**

Appointed Panel recommends the appointment

Agreed and signed off by:

Chief Finance Officer: 17 December 2018

Head of Organisational Development: 17 December 2018

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