

HAVANT BOROUGH COUNCIL

At a meeting of the Operations and Place Shaping Board held on 16 October 2018

Present

Councillor Lloyd (Chairman)

Councillors Buckley, Davis, Howard, Milne, Patrick, Satchwell and Shimbart

Other Councillors Present:

Councillor(s): Francis, Turner, Pike and Hughes

11 Apologies

Apologies for absence were received from Councillors Raines and Thomas.

12 Minutes

The Minutes of the meeting of the Operations and Place Making Board held on 4 September 2018 were agreed as a correct record and signed by the Chairman.

13 Matters Arising

There were no matters arising.

14 Declarations of Interest

There were no declarations of interests.

15 Work Programme

The Board considered a revised work programme, which incorporated the issues discussed at the meeting of the Board on 4 September 2018.

The Board noted that submitted revised work programme also included a challenge session with the Southern Water Authority to discuss the recent incidents of effluence being discharged into Langstone Harbour. The Board was advised that it was hoped that a separate session on the same topic could also be arranged with the Environment Agency.

RESOLVED that the work programme as set as an Appendix A to these minutes be agreed.

16 Exclusion of Press and Public

RESOLVED that the public be excluded from the meeting during consideration of the minute headed and numbered as below because:

it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this minute there would be disclosure to them of exempt information of the descriptions specified in paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 shown against the heading in question; and

in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Minute 19 – Regeneration Strategy and Civic Plaza Car Park (Paragraph 3)

17 Scrutiny Panel Updates

Councillors Lloyd and Buckley updated the Board on the work of the Parking Review Scrutiny Panel and the Local Plan Panel respectively.

18 Community Trigger

The Board considered progress made in delivering the recommendations of the Board's review of the Community Trigger process ("the review"). Questions received prior to the meeting and responses to these questions as set out as Appendix B to these minutes. The Enforcement Manager and Community Safety Manager answered any questions raised at the meeting.

In response to questions raised by Members the Board was advised that:

- (a) the single point of contact for the community trigger across the county was Hampshire Police using the 101 service; the police would then contact the relevant local council by email;
- (b) in the past two years there had been 8 community triggers initiated across the whole of Hampshire;
- (c) the shortcomings of the case discussed in the review was that the police operators were not aware of the community trigger process. Since the review, the police had instigated a new training course and were now analysing calls to the 101 Service to identify potential community triggers. Due to the low volume of community trigger cases there was always a risk that an operator would forget that the process existed;
- (d) the current system was considered by the Partners of the Havant Locality Board as an improvement to the previous system;
- (e) a Councillor would need written consent from a resident to act on his or her behalf throughout the process;
- (f) the Havant Locality Board met quarterly and the Partnership Action Group (PAG) bimonthly;

- (g) the PAG enabled organisations to better share information to reduce the impact of a problem. The new PAG system was considered a more efficient and effective system; and
- (h) Councillors considering activating a Community Trigger were recommended to contact the Neighbourhood Quality team first.

In view of concerns raised about the operation of the 101 Service, the officers agreed to arrange for Councillor Patrick to visit the police control room.

The Officers also agreed to investigate the converting the current Councillor Induction Course for the Community Trigger into a e-learning course for all Councillors.

The Board was pleased to note that all the recommendations of the review had been delivered. However, there was still concern that the division of roles and responsibilities within the scheme was unclear. It was therefore

RESOLVED that the officers be requested to submit a report to a future meeting of the Board outlining the roles and responsibilities for each stage of the Community Trigger process.

19 Regeneration Strategy and Civic Plaza Car Park

(This minute was taken in camera)

The Board was given the opportunity to have an input into the proposed Regeneration Strategy and comment on the proposals for the Civic Plaza Car Park before they were submitted to the Cabinet.

The Deputy Leader of the Council and Cabinet Lead for Finance and Regeneration, the Director Operations and Place Shaping, the Head of Regeneration (South) and the Head of Planning were invited to join the meeting and answer any questions in relation to the strategy.

The discussion highlighted the need for:

- (a) the lifetime of the strategy to be aligned with the Local Plan;
- (b) a wide publication of the strategy as soon as possible,
- (c) and a communication strategy to communicate the regeneration strategy properly; and
- (d) a briefing paper outlining what the strategy does and doesn't do.

The Board noted that provision would be made for ongoing scrutiny of the strategy by the Board or its Panel.

RESOLVED that a further meeting of the Board be held to consider the strategy after it has been submitted to Cabinet and before submission to Council for approval.

The meeting commenced at 5.00 pm and concluded at 7.04 pm

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Chairman

Operations & Place Shaping Board Work Programme 2018/19

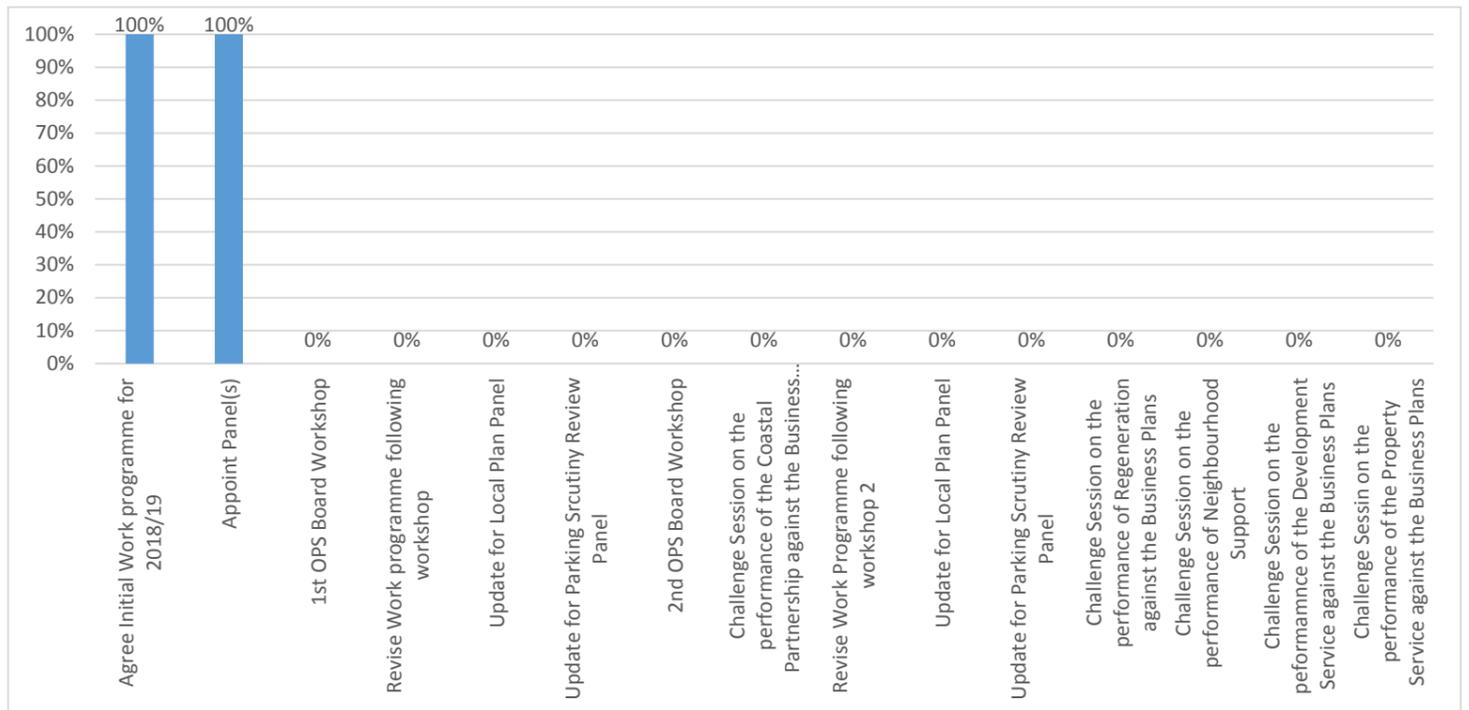
MILESTONES DUE

Milestones that are coming soon.

Name	Meeting Date	Cabinet Lead	Officers
Agree Initial Work programme for 2018/19	Tue 19/06/18		
Appoint Panel(s)	Tue 19/06/18		
1st OPS Board Workshop	Fri 20/07/18	Councillors Turner and Bains	Natalie Meagher, Tracey Wood, Andrew Biltcliffe and James Hassett
Revise Work programme following workshop	Tue 04/09/18		
Update for Local Plan Panel	Tue 04/09/18	Councillor Buckley	
Update for Parking Scrutiny Review Panel	Tue 04/09/18	Councillor Lloyd	
2nd OPS Board Workshop	Mon 17/09/18	Councillors Pike	Lyall Cairns, Andrew Low and James Hassett
Challenge Session on the performance of the Coastal Partnership against the Business Plans	Tue 16/10/18	Councillor Pike	Lyall Cairns, and James Hassett
Revise Work Programme following workshop 2	Tue 16/10/18		
Update for Local Plan Panel	Tue 16/10/18	Councillor Buckley	
Update for Parking Scrutiny Review Panel	Tue 16/10/18	Councillor Lloyd	
Challenge Session on the performance of Regeneration against the Business Plans	Tue 06/11/18	Councillor Pike	Andrew Biltcliffe and James Hassett
Challenge Session on the performance of Neighbourhood Support	Tue 06/11/18	Councillor Bains	Natalie Meagher, and James Hassett
Challenge Session on the performance of the Development Service against the Business Plans	Mon 03/12/18	Councillor Turner	Simon Jenkins and James Hassett
Challenge Sessin on the performance of the Property Service against the Business Plans	Mon 03/12/18	Councillor Pike	Andrew Low and James Hassett

% COMPLETE

Status for all top-level tasks. To see the status for subtasks, click on the chart and update the outline level in the Field List.



LATE TASKS

Tasks that are past due.

Name	Start	Finish	Duration	% Complete	Resource Names
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APPENDIX A

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ITEM 8

Operation and Place Shaping Board – 16 October 2018

Questions for the Challenge Sessions

Community Trigger

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		Response
1	Can you please confirm that all the recommendations arising from the previous review have been implemented?	Yes but will remain ongoing as the website is updated.
2	Has the Council changed its policies and procedures relating to the Community Trigger since the previous review?	Yes the Council now operates a Partnership Action Group (PAG) which acts as a forum for the consideration of areas and indeed repeat victims that have been identified. The PAG consists of all relevant partner agencies and accepts referrals from those agencies. Matters raised by Councillors with the Neighbourhood Quality Team which may meet the community trigger criteria will be taken to PAG. The PAG is overseen by the Locality Board which is a combination of Community Safety Partnership, Health and Wellbeing Board and Local Children's Partnership.
3	Is the Council aware of any other changes to policies and procedures relating to the Community Trigger by the other partners of the Havant Locality Board since the previous review? If so who has made some changes and what are they?	<p>Partners will raise individuals and areas that have been identified as repeat issues where the community trigger criteria may in the future be reached.</p> <p>The Police have instigated a process to identify individuals and areas which are "high demand" on theirs and other partners i.e. ambulance and fire service to identify vulnerability.</p> <p>The Police also have a process of flagging vulnerable victims with their call centre to give a graded response.</p>
4	Has the threshold for the Community	New guidance issued by the Home Office in 2018 but has not impacted on the

	Trigger changed since the previous review?	threshold. What has changed is that the council have put in place the PAG and now accepts cases relating to individual victims as well as locations.
5	Who is responsible for the maintenance and administration of the Safer Havant Partnership Website? If this is the Council can the email link to the Community Trigger page on the Safer Havant Partnership Website be repaired?	Neighbourhood Quality Team on behalf of the Havant Locality Board. The site has been updated and the link removed.