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Website: [www.havant.gov.uk](http://www.havant.gov.uk)

## COUNCIL AGENDA

**Membership:** Councillor Patrick (Mayor)

Councillors Jenner, Inkster, Patel, Thain-Smith, Robinson, Bains, P Bains (Deputy Mayor), Bowerman, Briggs, Branson, Carpenter, Crellin, Davis, Francis, Guest, Hart, Howard, Hughes, Keast, Kennett, Lowe, Lloyd, Milne, Pike, Raines, Rennie, Robinson, Satchwell, Sceal, Scott, Mrs Shimbart, Smith K, Thomas, Turner, Wade, Weeks and Wilson

**Meeting:** Council

**Date:** Wednesday 13 November 2019

**Time:** 5.00 pm

**Venue:** Hurstwood Room, Public Service Plaza, Civic Centre Road,  
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

David Brown  
Monitoring Officer

5 November 2019

Contact Officer: James Harris 01730 234098  
Email: [DemocraticServices@havant.gov.uk](mailto:DemocraticServices@havant.gov.uk)

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### PART 1 (Items open for public attendance)

- 1 Apologies for Absence
- 2 Declarations of Interests

To receive any declarations of interests from Members.

<b>3</b>	<b>Minutes</b>	<b>1 - 8</b>
	To confirm the minutes of the last meeting held on 25 September 2019.	

<b>4</b>	<b>Mayor's Report</b>	<b>9 - 10</b>
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### **5 Appointments**

Council to note the following casual changes to appointments agreed by the Leader since the last meeting of the Council:

- (1) Licensing Committee – Councillor Weeks appointed to the vacant Conservative seat;
- (2) Five Councils Corporate Services Joint Committee – Councillor Briggs appointed to the vacant seat;
- (3) Governance, Audit & Finance Board – Councillor Briggs to replace Councillor Kennett as both a board member and Chairman; and
- (4) Cllr Thomas appointed as a Standing Deputy for the Development Management Committee.

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### **6 Public Questions under Standing Order 13.4(f)**

To receive questions from, and provide answers to, the public, provided they have been submitted in accordance with the requirements of Standing Order 13.4(f).

### **7 Cabinet/Board/Committee Recommendations**

To consider the following recommendations to Council:

#### **(A) Cabinet 23 October 2019**

##### **Polling Review 2019 of Havant**

The agenda and reports for this meeting can be viewed via the following link:

<http://havant.moderngov.co.uk/ieListDocuments.aspx?CId=128&MIId=10859>

RECOMMENDED to full Council that the following changes to Polling Districts, Polling places and Polling stations within Havant are agreed:

- (i) Emsworth – Havant Road – No's 1 – 19, 33 – 41 odds, 12 – 16, and 30 evens – move from EC to EE;
- (ii) Emsworth – Convent Lane – No's 1, 2, 3, 4, 7, 10 and 12 – move from EC to EE;

- (iii) Emsworth – Hollybank Lane – move all properties to EB;
- (iv) All other Polling districts and Polling places will remain the same as 2019 elections, please see appendix A, for a full list of polling stations.

<b>8</b>	<b>Note the approach and Timetable for the Constitutional Review</b>	<b>11 - 36</b>
<b>9</b>	<b>Appointment of the S151 Officer</b>	<b>37 - 38</b>
<b>10</b>	<b>Leader's Report</b>	<b>39 - 42</b>
<b>11</b>	<b>Cabinet Lead Reports</b>	<b>43 - 66</b>
<b>12</b>	<b>Cabinet Leads and Chairmen's Question Time</b>	
	<ul style="list-style-type: none"> <li>(i) the Leader and Cabinet Leads to answer questions on matters within their respective reports.</li> <li>(ii) Chairmen to answer questions on minutes since the last Council meeting.</li> </ul>	
<b>13</b>	<b>Questions Under Standing Order 23</b>	
	To receive questions from Councillors in accordance with the requirements of Standing Order 23.4(a).	
<b>14</b>	<b>Urgent Questions Under Standing Order 23</b>	
	To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 23.4(b).	
<b>15</b>	<b>Acceptance of Minutes</b>	
	The Council to receive the minutes of Committees held since the last meeting of the Council:	
	Joint Human Resources Committee – 18 September 2019	
	Governance, Audit and Finance Board – 18 September 2019	
	Development Management Committee – 10 October 2019	
	Cabinet – 23 October 2019	

## **GENERAL INFORMATION**

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231**

### **Internet**

This agenda and its accompanying reports can also be found on the Havant Borough Council website: [www.havant.gov.uk](http://www.havant.gov.uk)

### **Public Attendance and Participation**

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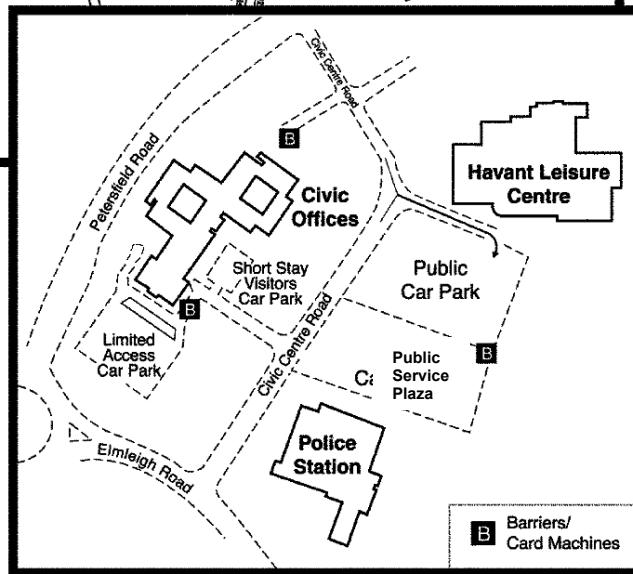
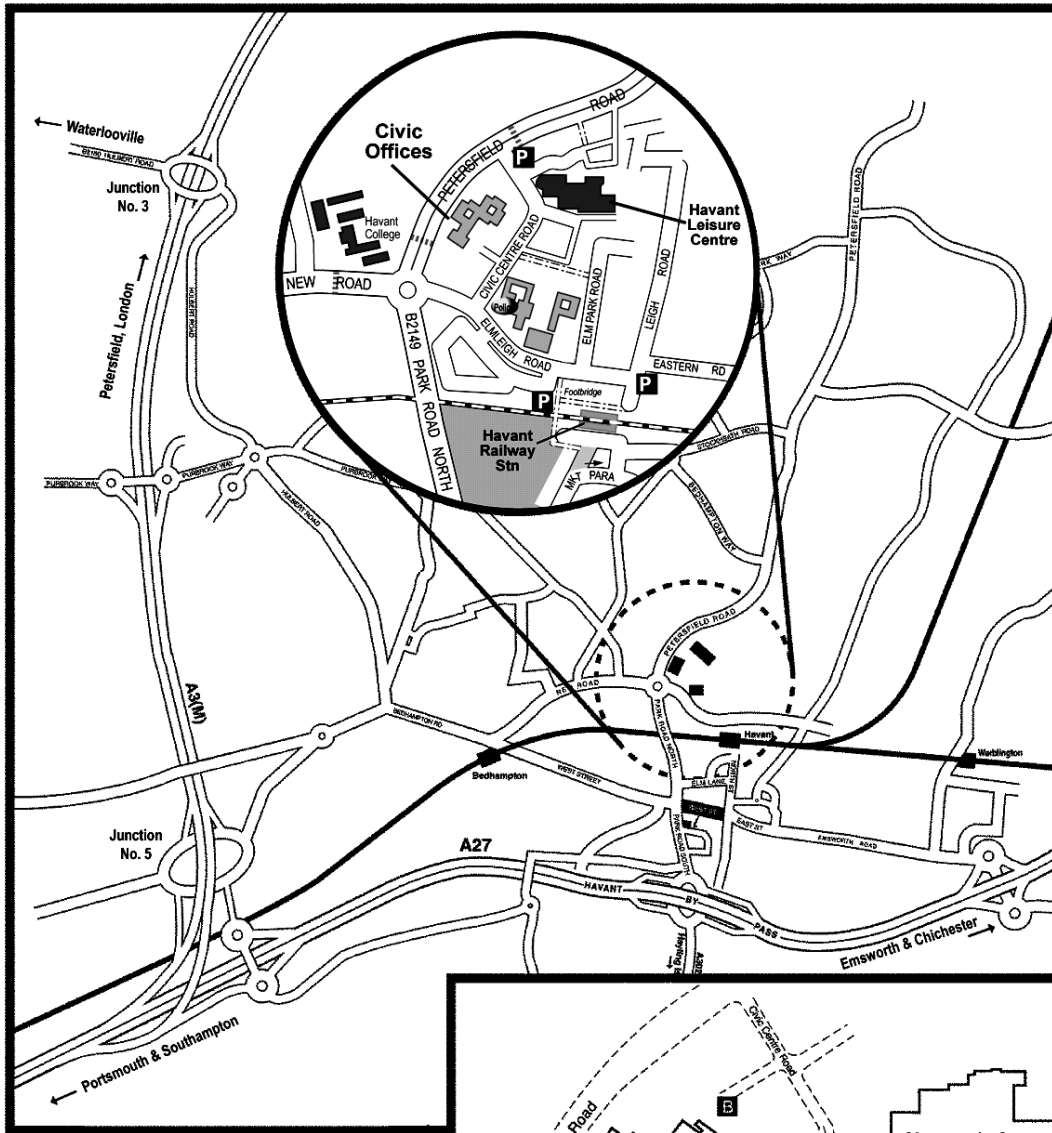
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**Havant**  
**BOROUGH COUNCIL**  
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# Havant

## BOROUGH COUNCIL

### PROTOCOL AT COUNCIL MEETING – AT A GLANCE

#### Sit or Stand?

Stand to address the Council/Mayor at all times

#### Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

#### Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
  - 48 hours written notice is given; or
  - 2 hours written notice in relation to urgent matters

#### Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes