

HAVANT BOROUGH COUNCIL  
PUBLIC SERVICE PLAZA  
CIVIC CENTRE ROAD  
HAVANT  
HAMPSHIRE P09 2AX



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## COUNCIL AGENDA

**Membership:** Councillor Patrick (Mayor)

Councillors Jenner, Inkster, Patel, Thain-Smith, Robinson, Bains, P Bains (Deputy Mayor), Bowerman, Briggs, Branson, Carpenter, Crellin, Davis, Francis, Guest, Hart, Howard, Hughes, Keast, Kennett, Lowe, Lloyd, Milne, Pike, Raines, Rennie, Robinson, Satchwell, Sceal, Scott, Mrs Shimbart, Smith K, Thomas, Turner, Wade, Weeks and Wilson

**Meeting:** Council

**Date:** Wednesday 22 January 2020

**Time:** 5.00 pm

**Venue:** Hurstwood Room, Public Service Plaza, Civic Centre Road,  
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

David Brown  
Monitoring Officer

14 January 2020

Contact Officer: James Harris 01730 234098  
Email: [DemocraticServices@havant.gov.uk](mailto:DemocraticServices@havant.gov.uk)

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### PART 1 (Items open for public attendance)

- 1 Apologies for Absence
- 2 Declarations of Interests

To receive any declarations of interests from Members.

- 3 Minutes** **1 - 6**
- To confirm the minutes of the last meeting held on 13 November 2019.
- 4 Mayor's Report** **7 - 10**
- 5 Appointments**
- Council to note the following casual change to appointments agreed by the Leader since the last meeting of the Council:
- (i) Operations and Place Shaping Board – Cllr Rennie appointed to a vacant seat.
- 6 Public Questions under Standing Order 13.4(f)**
- To receive questions from, and provide answers to, the public, provided they have been submitted in accordance with the requirements of Standing Order 13.4(f).
- 7 Cabinet/Board/Committee Recommendations**
- To consider the following recommendation to Council arising from the meeting of the Cabinet held on 18 December 2019. The agenda and reports for this meeting can be viewed via the following link:
- <http://havant.moderngov.co.uk/ieListDocuments.aspx?CId=128&MId=10860>
- (A) Homelessness and Rough Sleeper Strategy** **11 - 54**
- RECOMMENDED to Council that the Council’s Homelessness and Rough Sleepers Strategy and Action Plan 2019-2024 be adopted.
- The Cabinet report, draft Homelessness Strategy and Action Plan are included within this agenda.
- The Havant Borough Council Homelessness Review 2018/19 can be viewed via the following link:
- <https://havant.moderngov.co.uk/documents/s28696/App%20C%20FINALHavant%20homeless%20review%20v10.pdf>
- (B) Council Tax Support Scheme 2020/21**
- RECOMMENDED to Council that the 2019/20 Council Tax Support Scheme is retained for 2020/21 but with the following amendments:

- (i) the Allowances and Premiums used in determining entitlement for working age claims are changed as set out in paragraph 4.3 (i) of the report;
- (ii) the Non-Dependant deductions used in determining entitlement for working age claims are changed as set out in paragraph 4.3 (ii) of the report; and
- (iii) That the necessary amendments are made to the Council Tax Support Scheme document and that it is then published in accordance with Local Government Finance Act 1992 Section 13A(2)

**(C) Council Tax Empty Homes Premium**

RECOMMENDED to Council that the level of Empty Homes Premium on dwellings that have been unoccupied for more than two years, be applied as follows:

- (i) From 1 April 2020, 100% premium in addition to the full council tax charge for each dwelling unoccupied and unfurnished between two and five years, and 200% premium for dwellings unoccupied for more than five years;
- (ii) From 1 April 2021, 100% premium in addition to the full council tax charge for each dwelling unoccupied and unfurnished between two and five years, 200% for dwellings unoccupied between five and ten years, and 300% for properties unoccupied for more than ten years; and
- (iii) That in co-ordination with the Private Sector Housing Team, owners of dwellings that would be affected by the above changes are contacted during 2020, to encourage occupation and are informed of the changes to the level of premium.

**8 Leader's Report 55 - 60**

**9 Cabinet Lead Reports 61 - 94**

**10 Cabinet Leads and Chairmen's Question Time**

- (i) the Leader and Cabinet Leads to answer questions on matters within their respective reports.
- (ii) Chairmen to answer questions on minutes since the last Council meeting

**11 Questions Under Standing Order 23**

To receive questions from Councillors in accordance with the requirements of Standing Order 23.4(a).

**12 Urgent Questions Under Standing Order 23**

To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 23.4(b).

**13 Notices of Motion**

No Motions have been received.

**14 Calendar of Meetings 2020/21**

**95 - 96**

RECOMMENDED that the draft Calendar of Meetings for 2020/21 be approved.

**15 Acceptance of Minutes**

The Council to receive the minutes of Committees held since the last meeting of the Council:

Five Councils Corporate Services Joint Committee – 28 October 2019  
Operations and Place Shaping Board – 28 October 2019  
Development Management Committee – 30 October 2019  
Business & Commercial Services Board – 12 November 2019  
Development Management Committee – 21 November 2019  
Governance, Audit and Finance Board – 27 November 2019  
Licensing Committee – 3 December 2019

## **GENERAL INFORMATION**

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231**

### **Internet**

This agenda and its accompanying reports can also be found on the Havant Borough Council website: [www.havant.gov.uk](http://www.havant.gov.uk)

### **Public Attendance and Participation**

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

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### **Emergency Procedure**

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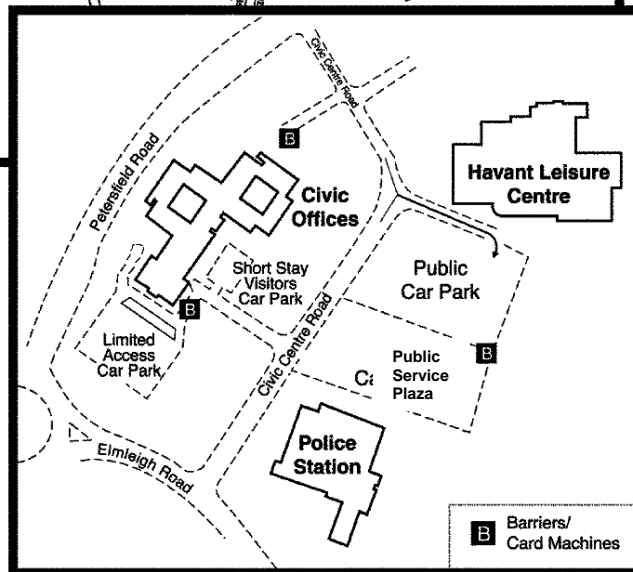
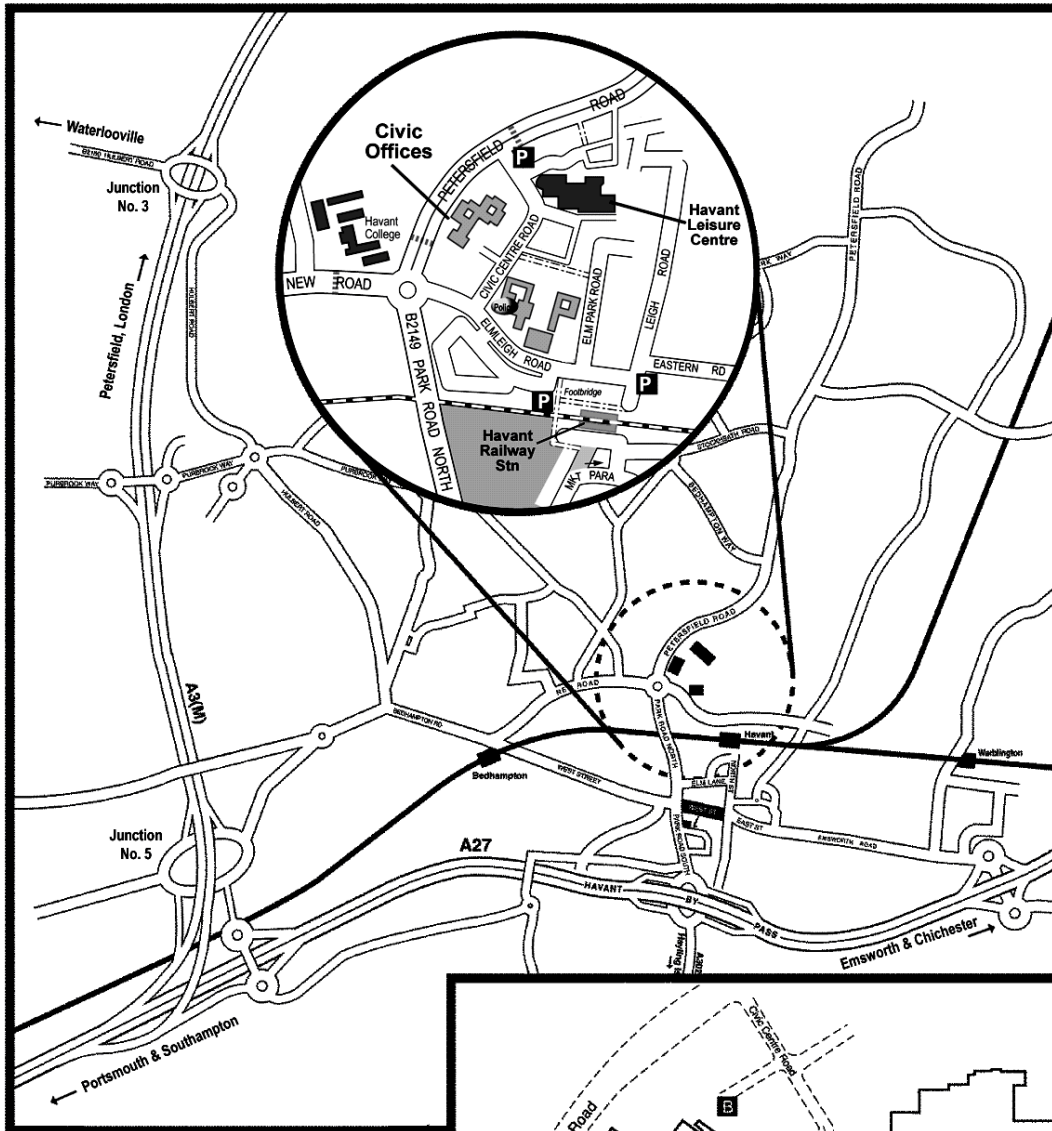
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# Havant

## BOROUGH COUNCIL

### PROTOCOL AT COUNCIL MEETING – AT A GLANCE

#### Sit or Stand?

Stand to address the Council/Mayor at all times

#### Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

#### Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
  - 48 hours written notice is given; or
  - 2 hours written notice in relation to urgent matters

#### Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

