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## OPERATIONS AND PLACE SHAPING BOARD AGENDA

**Membership:** Councillor Lloyd (Chairman)

Councillors Carpenter, Guest, Howard, Jenner, Milne, Raines, Robinson, Satchwell, Wade and Francis (co-opted member)

**Meeting:** Operations and Place Shaping Board

**Date:** Tuesday 9 July 2019

**Time:** 5.00 pm

**Venue:** Hollybank Room, Public Service Plaza, Civic Centre Road,  
Havant, Hants PO9 2AX

The business to be transacted is set out below:

Nick Leach  
Monitoring Officer

1 July 2019

Contact Officer: James Harris (01730 234098)  
Email: [DemocraticServices@havant.gov.uk](mailto:DemocraticServices@havant.gov.uk)

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### PART 1 (Items Open for public attendance)

**1 Apologies**

To receive and record apologies for absence.

**2 Minutes**

**1 - 4**

To approve the minutes of the meeting of the Operations and Place Shaping Board held on 6 February 2019 and 27 March 2019.

**3      Declarations of Interest**

To receive and record any declarations of Interests from members present in respect of any of the various matters on the agenda for this meeting.

**4      Havant Regeneration Update**

Please note that this item has been withdrawn from the agenda.

**5      Nutrient Neutral Development**

The Board to receive an update on the current position, prior to its involvement in scrutinising the Implementation Plan later in the year.

**6      Project Plan - Old Bedhampton Conservation Area**

**5 - 8**

The Board will receive a briefing on the background to the topic.

Following the briefing, the Board will discuss and agree a Project Plan to set the remit for the upcoming 'Challenge Session' to be held on 17 July 2019.

**7      Project Plan - Review of the Parking Supplementary Planning Document (Town Centre Development Parking Provision)**

**9 - 12**

The Board will receive a briefing on the background to the topic.

Following the briefing, the Board will discuss and agree a Project Plan to set the remit for the upcoming 'Challenge Session' to be held on 15 July 2019.

**8      Review of Parking Issues in the Borough**

The Board will be asked to agree the report of the Parking Panel and the recommendations to Cabinet. Report under separate cover.

**9      Agreement of the initial Work Programme for 2019/20**

**13 - 14**

## **GENERAL INFORMATION**

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### **Internet**

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### **Public Attendance and Participation**

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# Havant

## BOROUGH COUNCIL

### PROTOCOL AT MEETINGS – RULES OF DEBATE

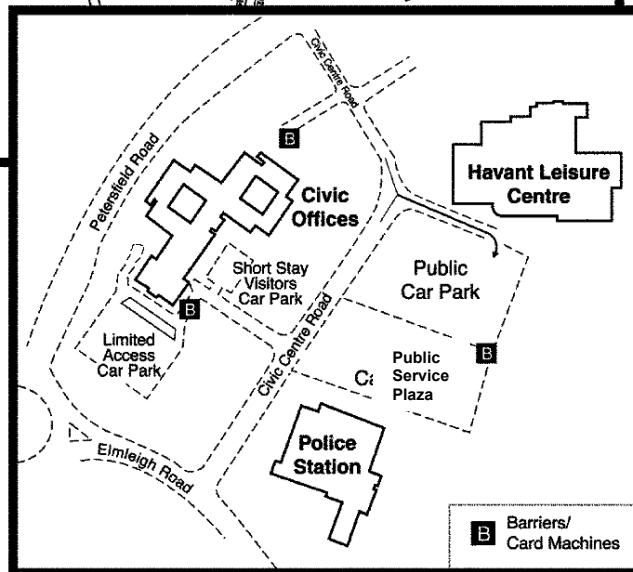
#### Rules of Debate

- Councillors must always address each other as “Councillor ...” and must always address the meeting through the Chairman
- Councillors may only take part in the debate if they are present at the meeting: video conferencing is not permissible
- A member of the Committee may not ask a standing deputy to take their place in the Committee for part of the meeting
- The report or matter submitted for discussion by the Committee may be debated prior to a motion being proposed and seconded. Recommendations included in a report **shall not** be regarded as a motion or amendment unless a motion or amendment to accept these recommendations has been moved and seconded by members of the Committee
- Motions and amendments must relate to items on the agenda or accepted by the meeting as urgent business
- Motions and amendments must be moved and seconded before they may be debated
- There may only be one motion on the table at any one time;
- There may only be one amendment on the table at any one time;
- Any amendment to the motion can be moved provided it is (in the opinion of the Chairman) relevant to the matter under discussion. The amendment can be a direct negative of the motion.
- The mover with the agreement of the seconder may withdraw or alter an amendment or motion at any time
- Once duly moved, an amendment shall be debated along with the original motion.
- If an amendment is carried, the motion as amended shall take the place of the original motion and shall become the substantive motion on which any further amendment may be moved.
- If an amendment is rejected different amendments may be proposed on the original motion or substantive motion.
- If an amendment is lost, other amendments may be moved to the original motion or substantive motion
- If an amendment is lost and there are no further amendments, a vote will be taken on the original motion or the substantive motion
- If no amendments are moved to the original motion or substantive motion, a vote will be taken on the motion or substantive motion
- If a motion or substantive motion is lost, other motions may be moved

#### Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Chairman;

- Councillors may not vote unless they are present for the full duration of the item;
- An amendment must be voted on before the motion
- Where there is an equality of votes, the Chairman may exercise a second (casting) vote;
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A Councillor may request that his/her vote be recorded in the minutes



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