

Havant

BOROUGH COUNCIL

**SCRUTINY
ANNUAL
REPORT
2016/17**

FOREWORD

Looking Backward and Looking Forward

1.0 The last year has been one of improvement and development for scrutiny in the Council. The changes to the scrutiny system introduced last year have built upon the way we do things but there is of course always room for further improvement.

1.1 In terms of the improvements identified in last year's Annual Report, there have been:

(a) Improvements to the Scrutiny Processes

The introduction of project planning and performance management processes has enabled Panels to focus on their work programmes. These new processes together with more evidence based reviews have led to an increase in the number of projects completed, an improvement in the quality of the scrutiny process and an improvement in the quality of the final reports, which has been acknowledged by Cabinet Leads and at Full Council.

(b) Improvements in Relations with the Cabinet

Changes to the scrutiny process have resulted in a greater engagement with the Executive. Cabinet Leads now regularly attend Panel meetings to discuss performance, future plans and policies and new scrutiny topics. It is also pleasing to note that Cabinet Leads are playing a more active role in scrutiny projects.

(c) An Increase in the Monitoring Previous Decisions

This year has seen the scrutiny process paying more attention to the final and most important stage of any review, which is to monitor and review the impact of the implementation of the recommendations of reviews. The Marketing, Business Development and Six Councils Scrutiny and Policy Development Panel undertook a review to evaluate the success of this Council's partnership with East Hampshire District Council. This year has also seen a formalisation of the monitoring process with Cabinet Leads/Officers being asked to report progress of the implementation of previous reviews at quarterly meetings of Panels.

(d) Improvements in Engaging Councillors in the Scrutiny Process

The introduction of project planning has led to an increase in the number of Councillors taking an active part in scrutiny reviews. It was also stressed that members were free to become involved in reviews not linked to their designated Panels. This was particularly the case with the Budget and Sheltered Housing scrutiny reviews where a number of members not on these Panels took part in these reviews.

(e) New Budget Scrutiny Processes Established

This year a new Panel was introduced to review the budget for 2017/18 and give non members of the Cabinet a greater input into the budgetary process. The Panel established scrutiny procedures which have proved to be great success attracting the involvement of non members of the Panel and Cabinet Leads. The

work of this Panel has been commended by both the Leader of the Council and Full Council.

(f) Improved Topic Selection

At the start of the municipal year, all Councillors were invited to a Scrutiny Board Workshop and asked to identify any topics that they wished to be scrutinised. These topics were collated and members were asked to rank these topics against key criteria, such as their link to the Corporate Strategy, importance to the local community and evidence to support the need for the review. This led to improved and more focused topic selection, and greater engagement from the wider Council membership.

1.2 In addition to achieving the above aims the work of the Panels has:

- (a) demonstrated that the scrutiny process can be used to respond to concerns of citizens of the Borough (the Review into Independent Sheltered Housing)
- (b) shown that outside organisations can be held to account by the Council under the scrutiny process (the Review into Independent Sheltered Housing and the Review of the Safer Havant Partnership)
- (c) helped members of the Council to engage with residents (the Review into Independent Sheltered Housing) and businesses (the review of the Economic Development Service)
- (d) enabled members of the Panels to gain a better understanding of the work and functions of the Council

In terms of the criteria agreed by the Board at the beginning of the year to measure the success of the scrutiny process:

1. There has been an increase in Scrutiny meetings and topics;
2. There have been more pre decision topics this year;
3. 63% of the topics have completed on time;
4. There has been a marked increase in the attendance at Panels with members attending Panels to which they have not been officially appointed;
5. an improvement in the standards of scrutiny projects and quality of the reports, which have been acknowledged by the Cabinet and Council; and
6. An increase in public engagement with the scrutiny process

The positives have also been backed up by the results of the Councillor Scrutiny Survey. This survey was circulated to all Councillors, asking for their views and experiences of the scrutiny function in 2016/17 and any comments on possible improvements for the process. Although the response rate was disappointing with only 24% returns, the respondents indicated that there were good levels of understanding amongst Councillors of the scrutiny process. The full results are set out in Appendix B.

On the negative side the Board has narrowly failed to meet its target of completing 80% of its review within timescale. The response of Councillors to Panel surveys has also been disappointing and there has been some resistance from officers in partaking in the scrutiny processes.

Looking forward the following areas for improvement have identified:

1. There is need to build on the project planning and the monitoring of reviews;
2. There is a need to engage members more into the scrutiny process whether by attendance at meetings or undertaking activities on behalf of the Panels; and .
- 3 There is a need to engage and overcome fears from officers into the scrutiny process

• INTRODUCTION TO OVERVIEW AND SCRUTINY

What is Overview and Scrutiny?

Overview and Scrutiny (O&S) is a principal way of achieving open, democratic accountability for the provision of public services. The aim of O&S is to improve public services and quality of life for local residents. Its main value is in holding the Council and other service providers to account, rigorously monitoring performance and in its capacity to inform and influence the actions of the Council and its partners. O&S is a legal requirement which was introduced by the Local Government Act 2000; it was extended in later legislation, and was consolidated in the Localism Act 2011. O&S allows Councillors to examine, question and evaluate various functions of the Council and other providers of public services on behalf of the public in an open and effective way.

Overview and Scrutiny has six broad functions:

- Holding the Council's Executive (i.e. the Cabinet, Cabinet Leads and the Leader of the Council) and its statutory partners to account in the public interest. This enables more transparent and effective decision making. This includes the power to 'call-in' a decision made by the Executive that has not yet been implemented. This effectively freezes the decision and allows the Board and the Panels to consider the decision further and then to make recommendations, if appropriate, to the Executive.
- Supporting the development of effective policies and initiatives which have a beneficial impact on the community through policy review and development.
- Contributing to continuous improvement in services through monitoring quarterly
- Departmental performance reports and the implementation of improvement plans.
- Having a positive impact on the work and outcomes of external agencies and providers of public services.
- Aiding Councillors in engaging with their communities and playing the role of community representatives and leaders.

The Structure of Overview and Scrutiny at the Council

The scrutiny reviews are carried out by Scrutiny and Policy Development Panels (Panels). The work of the Panels is co-ordinated by the Board, which considers the recommendations of the Panels, develops a work programme of O&S reviews and policy development projects and appoints the Panels.

The Board has created five Panels, each aligned to one of the Cabinet Leads with the aim of researching specific matters within each Cabinet Lead's portfolio. The Scrutiny Leads are responsible for the work of their Panels, including liaising with the relevant Cabinet Lead.

The establishment of these Panels has allowed non members of the Cabinet to conduct thorough reviews of particular areas and formulate robust and well researched recommendations to go forward to Cabinet. It is recognised that this initiative has produced some excellent pieces of work and it is hoped to build on progress made in 2016/17. The Panels match the responsibilities of each Cabinet Lead. This structure is kept under review to ensure it remains efficient.

In addition, the Scrutiny Board has set up the Crime and Disorder Panel to fulfil the Council's legislative requirement to scrutinise the way in which persons and bodies responsible for tackling

crime and disorder discharge their functions, as set out by Section 19 of the Police and Crime Act 2006.

Each of the Panels and the Board is made up of elected non-Executive Members of the Council. Membership of the Scrutiny Board in 2016/17 was as follows:

Councillors Buckley (Chairman), Branson (from November 2016), Carpenter, Fairhurst, Francis, Hughes, Mackey (until October 2016), Patrick, Pike (until January 2017), Quantrill (from January 2017), G Shimbart, D Smith, Wade and Ponsonby (co-optee)

All Panel members, who are not members of the Scrutiny Board, are standing deputies.

A diagram showing the structure of the Overview and Scrutiny Function in the Council is set out in Appendix A

Organisation of Overview and Scrutiny Work

The Council has a well established approach to scrutiny and the following key principles have been established:

- the panels undertake research on the various matters in order to obtain a greater depth of understanding, leading to the formulation of informed and robust recommendations to the Cabinet;
- membership of the panels is flexible to enable the Panels to use the experience and expertise of all non members of the Cabinet when undertaking scrutiny reviews; and
- before each meeting, members are asked to give some thought as to potential lines of enquiry in advance, thus ensuring that the debate at the meeting is as structured and productive as possible and allowing the scrutiny panels and witnesses to prepare fully and be in a position to provide any detailed information required by the Board.

Performance Indicators for the Year 2016/17

The Scrutiny Board agreed the following success criteria for 2016/17. The table below documents the progress made by the Panels in achieving these criteria.

Scrutiny Board - Performance Indicators

Target 1 Critical Friend Challenge	Actual	Target
% of Items on the Work Programme taken from the Forward/Plan/Cabinet Business Plans	15%	33%
No. of Reviews Undertaken as a result of discussions with Cabinet Lead	5	2

Target 2 - To Challenge Council Policies and Undertake Reviews as Appropriate	Actual	Target
The Number of Reviews Undertaken Annually by Each Panel/Board	Achieved	1 by each Panel
% of Recommendations Accepted by Cabinet/Council	100%	70%

Target 3 - To Complete each Review Within Timescale and Monitor the Outcomes	Actual	Target
The Number of Reviews Commenced Each Year	12	5
% of Reviews Completed Within the Timescale of the Project	63%	80%
Number of Reviews Completed	6	5
The Number of Meetings a Panel Should Hold each year	Achieved	4
% of Reviews Followed Up		100%
% of Recommendations Accepted by Council, Which Are Implemented		100%

Target 4 - Reflecting the Voice and Concerns of the Public and Its Communities	Actual	Target
% of Reviews on the Work Programme Suggested by the Public or Undertaken In response to Issues Raised Through Surveys, Comments or Complaints From the Public	13%	2%
The Number of External People Involved in the Scrutiny Process	169	2

Target 5 - Taking the Lead and Owning the Scrutiny Process	Actual	Target
% of Meetings Attended by Members at which they were Required to Attend	79%	70%
% of members Involved in Training on Scrutiny	79%	60%
% of Members that have a Good awareness of the role of Scrutiny and their role in the Scrutiny Process	100%*	50%

Target 6 - To Increase Awareness and Participation of Overview and Scrutiny by Other Stakeholders and the Public	Actual	Target
No. of Visits to the Council Scrutiny Web Pages	249	200
No. of External Reviews of Outside Organisations	2	1

* 100% of those Councillors who returned their 'Scrutiny Survey' indicated that they agreed with the statement - 'I have a good understanding of the work of scrutiny'

Correct as at 10.00 am on 18 April 2017

The good progress made by the Panels against the above criteria is shown by the number of targets met and exceeded by the scrutiny function in the past year.

It is particularly pleasing to note that the number of reviews undertaken following consultation with Cabinet Leads came in well above target, 100% of recommendations have been accepted by Cabinet / Council and general attendance was up across the function.

It was disappointing to note that Panels failed to hit the 80% target for reviews completed within timescale. Further improvements to the scrutiny function will aim to meet this target in future years. It is also hoped in future more topics featured on the Forward Plan and Cabinet Business Plans will be selected for scrutiny reviews.

The Scrutiny Board

Chairman: Councillor Buckley

Councillors: Branson (from November 2016), Carpenter, Fairhurst, Francis, Hughes, Mackey (until October 2017), Patrick, Pike (until January 2017), Quantrill (from January 2017), G Shimbart, D Smith, Wade and Ponsonby (co-optee)

Cabinet Leads to attend as required

The Scrutiny Board co-ordinates the work of the Scrutiny and Policy Development Panels and reviews, corporate issues concerning the whole Council and holding the Executive to account.

The coordination role includes appointing Panel Members, programming reviews, developing the O&S processes and monitoring Panels' activities.

A wide range of matters are reviewed, such as important new policy proposals and progress on improving services for residents.

Agreeing the Success Criteria

One of the first tasks for the Scrutiny Board was agreeing the success criteria, by which performance would be measured for the work undertaken by Panels.

The criteria were received by each Panel for comment before being agreed at the Scrutiny Board meeting on 19 July 2017. The agreed criteria are set out as on the previous page, complete with the performance figures for the 2016/17 municipal year.

Monitoring the Work of the Panels

The Board monitored the progress of all O&S work by receiving updates on the work programme from the Scrutiny Leads at each scheduled Board.

Budget scrutiny

The Scrutiny Board examined the Council's revenue and capital budget proposals for 2017/2018, along with the proposed fees and charges for Council Services. The Board expressed concern that a major investment proposal had been included in the budget without prior discussion with the Budget Scrutiny Panel and other non executive members of the Council. To meet the concerns raised by the Council, the Cabinet held further discussion with other council members and revised the draft budget.

Scrutiny Board Performance Indicators

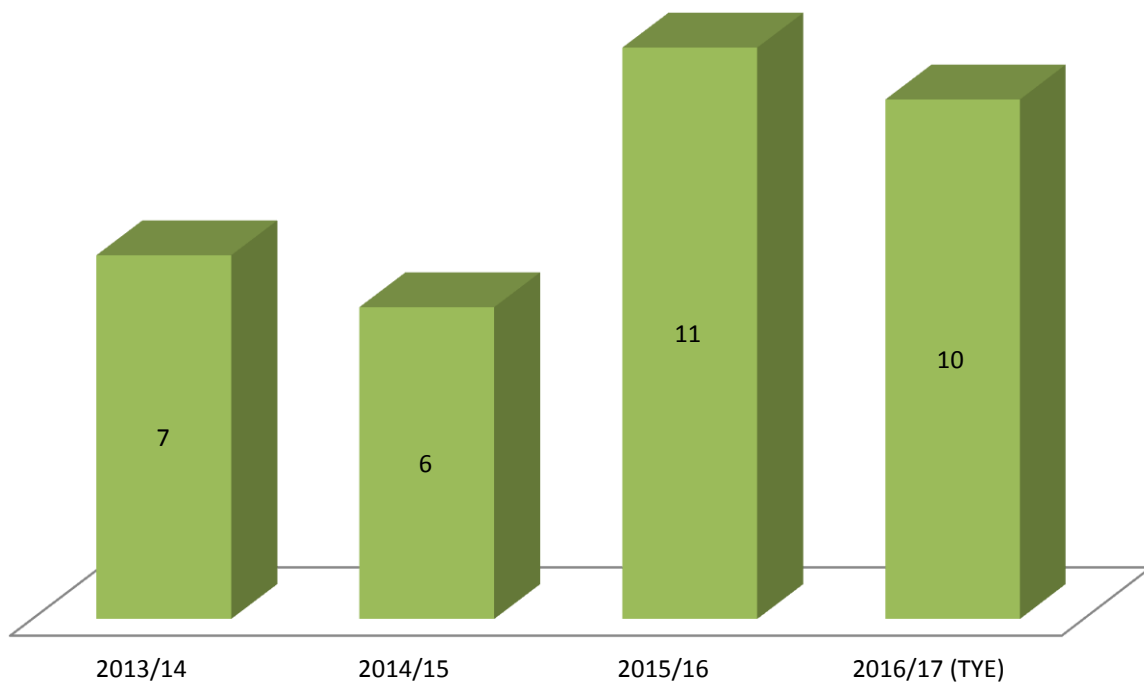
Holding the Cabinet to Account

There were no call-ins during 2016/17

Councillor and Community Calls For Action

From April 2009, the legal provision for the 'Councillor Call for Action' and also the 'Community Call for Action' came into effect, giving Members the opportunity to ask for discussions at the Scrutiny Board on unresolved issues. There have been no Community or Councillor Calls for Action at this Council in 2016/17.

Meetings



Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

Scrutiny Lead: Councillor Branson
(from November 2016)

Councillor Mackey: May to
October 2016

Scrutiny Board Member:
Councillor Francis

Assisted by Councillors
Bowerman, Howard, Sceal and
Weeks

Cabinet Lead: Councillor Briggs

The Operations, Environmental Services and Norse Scrutiny and Policy Development Panel scrutinises and assists in the development of: Waste & Recycling Strategy & Management (including Project Integra), Vehicle Workshop and Fleet Management, Environmental Health (Including food safety), Environmental Protection, Health and Safety, Housing Enforcement (Including DFGs), Licensing, Pest Control and Animal Welfare, Parking Strategy/Management & Traffic Management, shared parking review, All Public Realm Enforcement (Rangers) including dog fouling and litter dropping, Travellers, Sustainable Transport & Implementation (Strategy and Capital Projects), Community Safety (except Safer Havant Partnerships), CCTV, Open Spaces (including Recreation and Cemeteries), Street Care and Beachlands.

As per the new scrutiny processes however, the Panel is free to undertake reviews in areas not contained within the above.

Beach Huts Review

This scrutiny was undertaken at the request of the Deputy Leader of the Council and Cabinet Lead Operations Environmental Services and Norse, following discussions at a Quarterly Panel meeting.

The objective of this Scrutiny was to scrutinise the beach hut provision in the Borough with the aim of ensuring the service is financially viable and provides an income stream for the Council.

Members of the Panel together with other ward councillors viewed the existing beach huts and alternative sites for new beach huts. A benchmarking survey was also undertaken to see methods adopted by other Councils.

The Panel is indebted to the hard work and support provided by the late Councillor Colin Mackay.

Unfortunately, the Panel was unable to complete the project within the target timescale of three months due to the following factors:

- a delay in obtaining information requested by the Panel from the relevant officers
- the resignation of the lead supporting officer towards the end of the review
- the size of the review

The Panel identified a site close to the Hayling Island skatepark as the preferable site for further beach hut provision. Following extensive consultation with officers, a site was agreed and submitted as part of the final recommendations.

Further to this, the Panel felt that discussions with officers had highlighted the need for stricter management of beach hut payment arrears, changes to current letting arrangements and improvement to the appearance and design of sites.

The Scrutiny Board endorsed the recommendations of the Panel on 4 April 2017. The recommendations of the Board will be considered by the Cabinet at the beginning of the next municipal year.

Provision of Public Toilets Review

This scrutiny was undertaken at the request of the Deputy Leader and Cabinet Lead for Operations, Environmental Services and Norse, following discussions at a Quarterly Panel meeting.

The review was undertaken to assess whether the Council's current provision of public toilets meets the demand from the residents of the Borough. In particular, the review aimed to improve and rationalise the current provision, taking into account the views of Councillors and residents alike.

The Public Toilets Review was initially undertaken alongside the Beach Huts Review. However, once underway and in consultation with the Scrutiny Board Chairman, it was decided that the reviews would be split into two separate scrutiny projects due to the size of both pieces of work. As such, the start for the Public Toilets Review was delayed until the conclusion of the Beach Huts Review.

The review was further delayed due to the sad loss of Councillor Mackey.

The Panel started the project by inviting officers to speak to Panel members on the Council's current provision, while also considering maps detailing the siting of current conveniences. The Panel then conducted a survey amongst the Council membership, requesting their views on the state of the current provision, which aspects are important for the Council's provision going forward and their opinions on the provisions within their wards. During the review, Panel members have also received a benchmarking survey detailing public toilet provision at other local authorities, and data relating to the running costs, usage and siting of the Council's provision.

The Panel have discussed further meetings with Norse officers and aim to conduct site visits to view the Council's current provision. It is anticipated that the review will be completed next year.

Recommendations That Have Been Implemented

Provision of Beach Huts Review

The recommendations of the Panel were agreed by the Scrutiny Board on 4 April 2017 and these are due to be presented to Cabinet in the next municipal year.

Reviews That Have Slipped

Review of Public Toilet Provision

The Public Toilets Review was not completed within timescale due to the volume of work required for the Beach Huts Scrutiny Review. It is anticipated that the review will be completed in the next municipal year.

Recommendation Updates

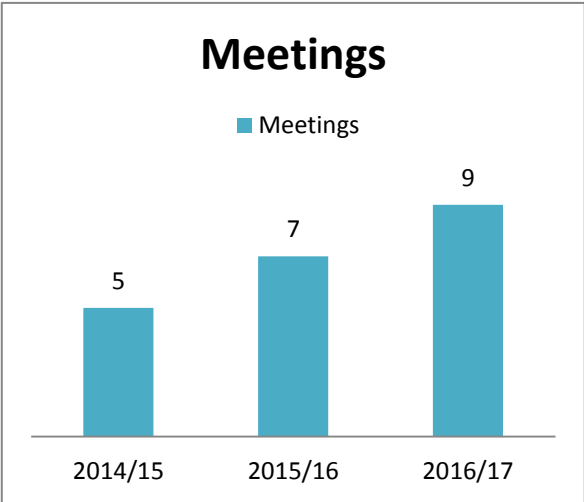
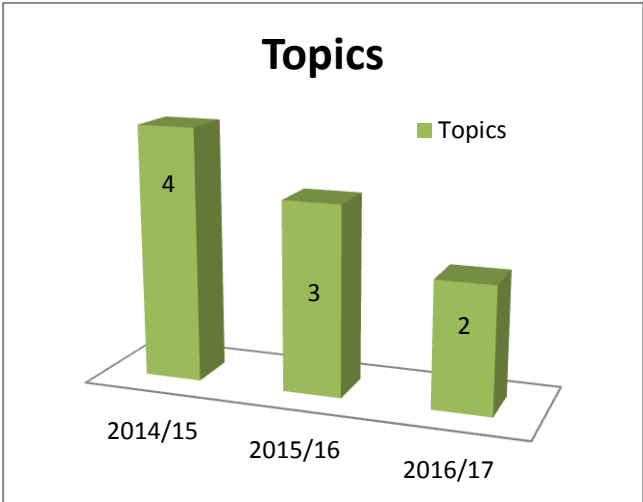
The Panel received quarterly updates on the implementation of the Norse Contract. It was agreed that any potential scrutiny review of the Norse JVC would be conducted after the first year of operations.

Future Panel Work

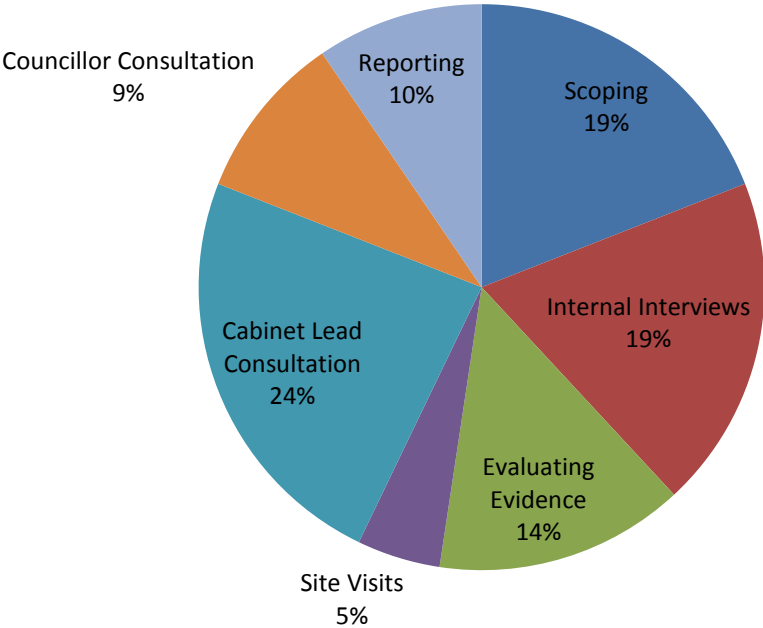
It is anticipated that future work of the Panel will include:

- the completion of the review of Public Toilets Provision
- a review into Zero Tolerance / Fly Posting
- a review into waste recycling.

Performance Indicators



Operations, Environmental Services and Norse Scrutiny Panel Workload 2016/17



Review of Beach Huts (Complete*)

<i>Success Criteria</i>	TARGET	PROGRESS
Project completed within the agreed timescale	6 months	7 months*
Number of Recommendations agreed by the Cabinet	70%	n/a**
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	6 members	12 members
Percentage of members of the Panel who attended and took part in the review	70%	100%
Number of meetings held	n/a	7
If the Review is followed up	Yes	n/a

* The review delayed due to the sad loss of the Scrutiny Lead

** 6 recommendations scheduled to be considered by Cabinet on 15/05/17

Review of Public Toilets (In Progress)

<i>Success Criteria</i>	TARGET	PROGRESS
Project completed within the agreed timescale	3 months	Risk of slippage
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	6 members	6 members
Percentage of members of the Panel who attended and took part in the review	70%	100%
Number of meetings held	n/a	6
If the Review is followed up	Yes	n/a

Economy, Planning, Development and Prosperity Havant Scrutiny and Policy Development Panel

Scrutiny Lead: Councillor Fairhurst

Scrutiny Board Member:
Councillor Wade

Assisted by Councillors:
Lenaghan, Rees, Davis and
Satchwell

Cabinet Lead: Councillor Guest

The Economy, Planning, Development and Prosperity Havant Scrutiny and Policy Development Panel scrutinises and assists in the development of: Development Services, Planning Policy and Urban Design, Local Development Framework, Development Management Committee, Design Champion, Regional & Sub-Regional Planning, Building Control, Planning, Housing Development, Coastal Management, Sustainability & Climate Change, Property Management, Asset Management and External Strategic Contract Negotiation and Management, strategic housing, strategic property advice, investment, Plaza (strategic), Economic Development, Business Support, Tourism and Special Events.

As per the new scrutiny processes however, the Panel is free to undertake reviews in areas not contained within the above.

Review into the need for a new cemetery in the Borough

The review was established to review the current position with regard to identifying a site for a new cemetery for the Borough. The review also looked at the current cemetery provision and the proposal for a new cemetery at the West of Waterlooville MDA.

To understand the background to this topic area, the Panel considered a report from the Open Spaces Officer that had previously been withdrawn from the meeting of the Cabinet on 19 March 2014, and had not been considered since.

The Panel also considered reports from the Environmental Services Scrutiny and Policy Development Panel from a previous incomplete scrutiny project.

Having considered these, the Panel then met with the key officers for cemetery provision to discuss options for progressing the issue.

The Panel felt that the Council should look to continue to provide cemeteries, but that this service should aim to be financially viable. It could achieve this by raising fees and charges to cover the operational costs.

The Panel's recommendations were agreed by the Scrutiny Board on 22 November 2016 and were then agreed by Cabinet on 8 February 2017.

Review of the Economic Development Service

The Panel undertook a review of the Economic Development service to assess the role and effectiveness of the Council in engaging with local businesses.

The Panel met with Economic Development officers to gain an understanding of the work they undertake, while also considering the Prosperity Havant Strategy, the Commercial Directorate business plans and a benchmarking survey comparing the ED services at other local authorities.

Panel members undertook visits to both Eastleigh Borough Council and Test Valley Borough Council. These local authorities were selected and were asked to meet with Panel members as both were seen as examples of good practice in the region for Councils engagement with local businesses, as both had received awards in recent years for their support. Panel members met with representatives from both Councils and reported these back at a full Panel meeting.

The Panel conducted a survey of local businesses, requesting that all Councillors deliver surveys to a variety of businesses within their wards and asking for responses to be sent to Democratic Services. The survey asked businesses to detail their experiences of working with the Council, and their contact with the economic development service. The Panel was pleased to note a decent response rate for surveys (10%).

For the next steps of the review, the Panel will invite a selection of the businesses who responded to the survey to meet with Panel members and discuss their engagement with the Council. It is anticipated that this review will be completed in the next municipal year.

Recommendations That Have Been Implemented

Review into the need for a new cemetery for the Borough

The following recommendations were agreed by the Scrutiny Board on 22 November 2016 and by Cabinet on 8 February 2017.

Cabinet resolved that:

- (1) The Council continue with its current provision of cemeteries and aim to make the service financially viable;
- (2) The Cabinet investigate raising the fees and charges for burial sites to cover the operational costs of the service (including maintenance of cemeteries);
- (3) A financial analysis be carried out to investigate the costs of developing the MDA cemetery site as a whole and the costs for developing the site in stages;
- (4) If the decision is made to proceed with the MDA cemetery site, opportunities for private sector investment be fully investigated;
- (5) An update be carried out on the review of other possible sites for a cemetery within the Borough; and
- (6) Officers be requested to complete discussions with Grainger PLC relating to the future provision of a cemetery site arising from the MDA Development before making a decision.

Reviews That Have Slipped

Review of the Economic Development Service

Due to the volume of work undertaken by the Panel and the complexity of the work required, the review has missed the 3 month targeted deadline for completion. To ensure a considered review of the service, the project will continue into the next municipal year.

Recommendation Updates

The Panel received updates on the following recommendations:

CIL Spending Review

The Panel received updates on the CIL Spending Review recommendations agreed by Cabinet on 7 October 2015. The Panel were pleased to note that the CIL bidding process had been completed and that Councillors were being kept informed of the progress through seminars.

Tourism in the Borough

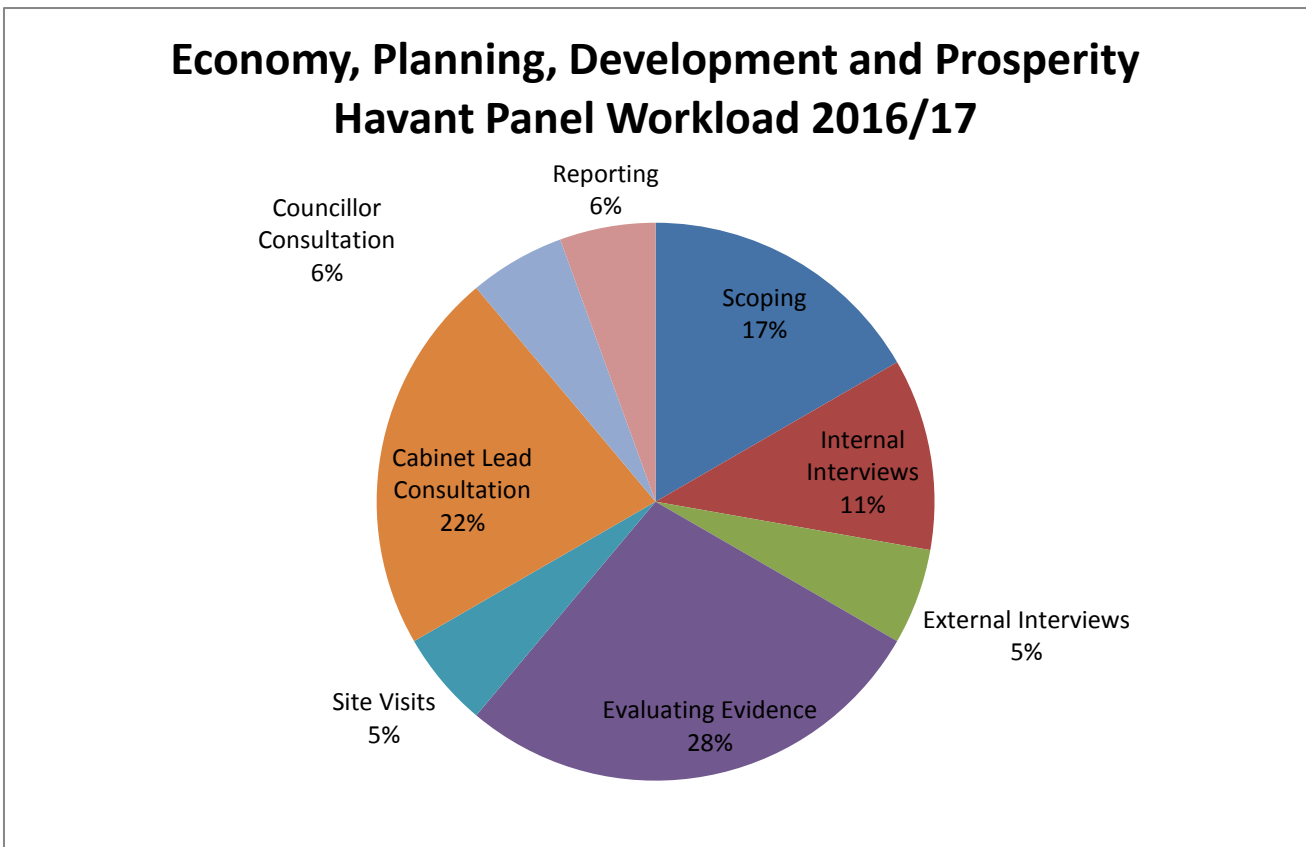
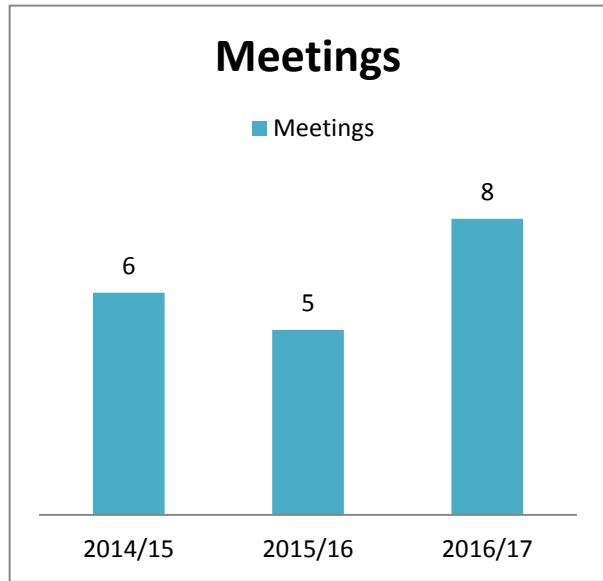
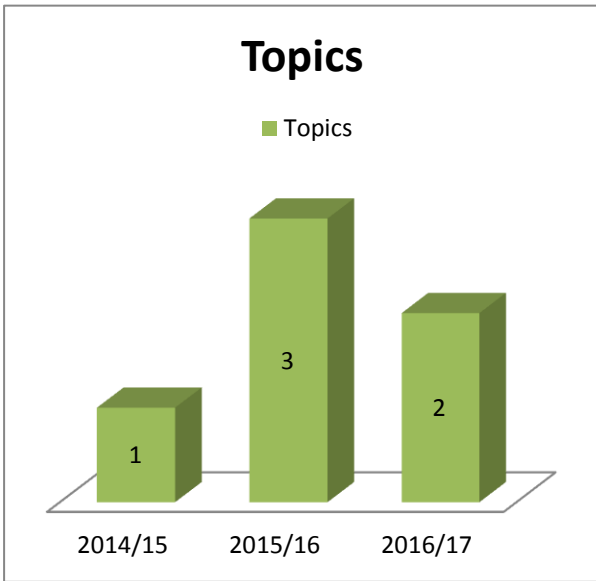
The Panel received updates on the Tourism in the Borough Review recommendations agreed by Cabinet on 7 October 2015. The Panel were pleased to note the progress made against each of the recommendations.

Future Panel Work

It is anticipated that future work of the Panel will include the following areas:

- The completion of the Review of the Economic Development Service;
- Process for CIL Spending Decision
- Councillor Grants Scheme
- Delivery of Affordable Housing through Planning Applications
- Planning Service
- Flood Prevention
- Tree Policy
- Encouraging Inward Investment in the Borough through Business Rates Incentives
- Business Rates Revaluations and their impact on local businesses
- The Council's policy on maintenance of open spaces in new estates.

Performance Indicators



Review of Cemeteries (Completed)

<i>Success Criteria</i>	TARGET	OUTCOME
Project completed within the agreed timescale	3 months	3 months
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	6 members	7 members
Percentage of members of the Panel who attended and took part in the review	70%	83%
Number of meetings held	n/a	3
If the Review is followed up	Yes	n/a

Review of the Economic Development Service (In progress)

<i>Success Criteria</i>	TARGET	PROGRESS
Project completed within the agreed timescale	3 months	Not on track
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	6 members	7 members
Percentage of members of the Panel who attended and took part in the review	70%	100%
Number of meetings held	n/a	6
If the Review is followed up	Yes	n/a

Communities and Housing Scrutiny and Policy Development Panel

Scrutiny Lead: Councillor Patrick

Scrutiny Board Member:
Councillor D Smith

Assisted by Councillors Keast,
Hart, Thomas and Perry

Cabinet Lead: Councillor Turner

The Communities and Housing Scrutiny and Policy Development Panel scrutinises and assists in the development of: Housing Enabling, Arts, Sport, Community Development, Leisure, Leisure Strategy, and Health and Wellbeing Strategy, culture champion, Safer Havant Partnership.

As per the new scrutiny processes however, the Panel is free to undertake reviews in areas not contained within the above.

Review of Independent Sheltered Housing in the Borough

The review was undertaken after Panel members had raised concerns over complaints arising from the state of accommodation for older residents in the Borough, living in sheltered housing provided by registered providers.

The scrutiny review focused on investigating these issues with residents living in independent sheltered accommodation within the Borough.

The Panel decided to focus on accommodation sites provided by the Guinness Partnership and Portsmouth City Council, as these represented the two largest providers of this housing in Havant.

Site visits were undertaken to six schemes provided by each provider, with visiting Councillors asking residents to complete a short questionnaire detailing their experiences living within the scheme. The Panel was pleased to note the level of responses, as 136 surveys were completed.

The survey responses were collated and the findings were produced. Representatives from the Guinness Partnership and Portsmouth City Council were then invited to meet with the Panel to discuss these results.

The Operations Manager and the Housing Manager for the Guinness Partnership met with the Panel on 3 October 2016 and held a full discussion with members on the issues raised by residents in the survey and solutions for any future issues.

Portsmouth City Council representatives declined to meet with the Panel but submitted written responses to the Panel questions.

The Panel's review was delayed at different

points due to;

- i) a changing Scrutiny Lead / Panel membership and
- ii) the need to re-organise site visits as two Councillors were required to conduct each visit.

The results from the residents' survey and discussions with representatives highlighted the areas that were in need of improvement, mainly concerning communication between housing providers and residents, regular liaison between housing providers and the Council, and the need for clearer guidelines regarding the process for raising issues and the definition of sheltered housing.

The Panel were also keen to stress the importance of ward Councillors visiting schemes within their respective areas.

The Panel's recommendations were agreed by the Scrutiny Board on 22 November 2016 and by Cabinet on 15 March 2017.

Review of the Assets of Community Value Policy

This scrutiny was undertaken at the request of the Cabinet Lead for Communities and Housing, following discussions at a Quarterly Panel meeting.

The Community Right to Bid, introduced as part of the Localism Act 2011, enables town and parish councils and local voluntary and community organisations to nominate local land or buildings to be included in the list of assets of community value.

The review was undertaken to focus on the Council's role in relation to assets of community value within the Borough; comment on the process which the Council uses to adjudicate Assets of Community Value nominations and suggest improvements to this process.

Due to the fact members of the Panel also undertook two scrutiny reviews as part of the Crime and Disorder Panel, this review was not started until March 2017 and it is anticipated that this will be completed in the next municipal year.

Recommendations That Have Been Implemented

The following recommendations were agreed by the Scrutiny Board on 22 November 2016 and by Cabinet on 15 March 2017.

Cabinet resolved that;

- (1) six monthly liaison meetings be arranged with the Guinness Partnership and Portsmouth City Council for Councillors (Portfolio Holders) and officers (Heads Of Service) to discuss high-level strategic issues within housing schemes and community issues in the Borough;
- (2) monthly contact discussions be arranged between officers at the Council and Guinness Partnership / Portsmouth City Council housing teams to discuss housing related issues and concerns relating to residents the Borough;

- (3) a clear guideline on the process of raising issues concerning residents living within schemes provided by housing associations be circulated to all members;
- (4) Guinness Partnership be recommended to improve its communication and performance recording to overcome the clear disparity between the expectations of their customers and the service it provides;
- (5) Councillors be encouraged to regularly visit sheltered housing schemes within their ward e.g. attend coffee mornings to improve the profile of the Council and strengthened the link between councillors and their constituents;
- (6) Guinness Partnership and Portsmouth City Council be requested to supply the Council each year with a copy of their Housing Annual Report together with a breakdown of the performance statistics relating to this Borough; and
- (7) the officers be requested to compile a list of sheltered housing schemes within the Borough and publish this on the Council's website; and
- (8) A link to the definition of Sheltered Housing be included in the Home Choice website.

Additionally, the Scrutiny Board resolved that;

- a) The Crime and Disorder Panel include in their review of the Safer Havant Partnership, how the agencies work together to resolve anti social behaviour in sheltered accommodation.

Recommendation Updates

The Panel received recommendation updates for the Safeguarding Review, as agreed by Cabinet on 7 March 2016. The Panel noted that the draft policy was due to be submitted to Cabinet / Full Council in 2017 and a lead safeguarding officer be appointed for this Council.

Reviews That Have Slipped

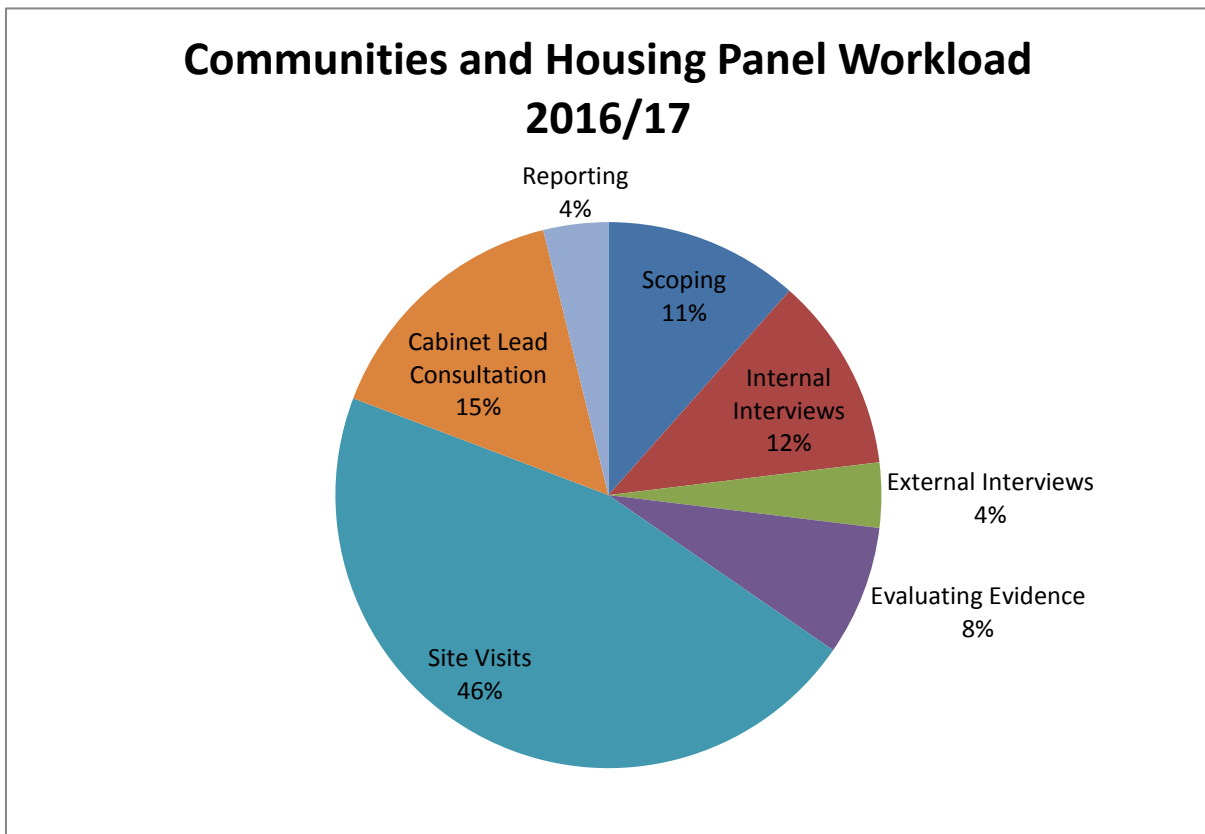
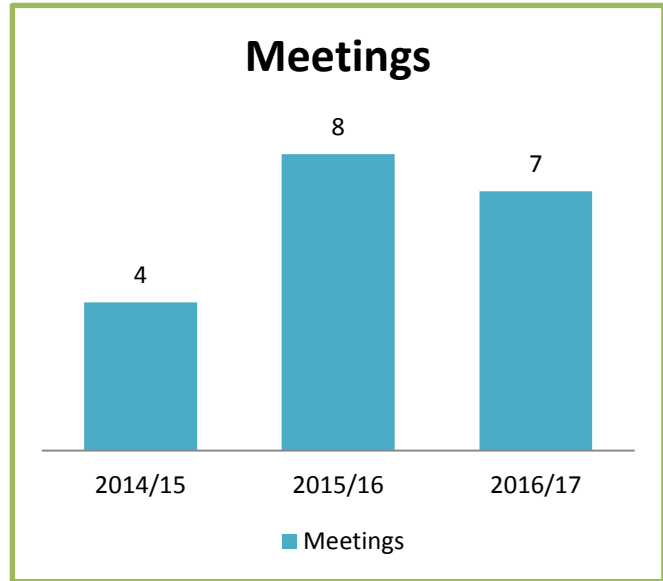
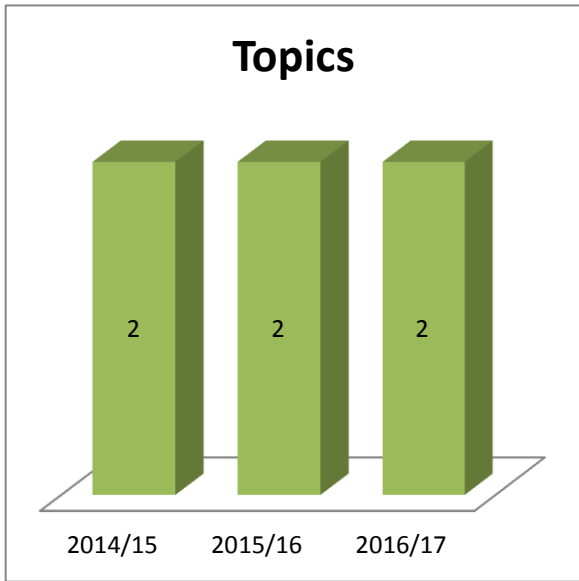
Review of Assets of Community Value Policy

The review was only started in March 2017, due to the workload of the Crime and Disorder Panel. It is anticipated that the review will be completed in the next municipal year.

Future Panel Work

It is anticipated that the Panel will undertake a review of Temporary Housing Accommodation in the Borough in the next municipal year.

Performance Indicators



Review of Independent Sheltered Housing (Completed)

<i>Success Criteria</i>	TARGET	OUTCOME
Project completed within the agreed timescale	6 months	10 months*
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Sheltered Housing Scheme providers	100%	n/a
Number of People Involved in the review	6 members	10 members
Percentage of members of the Panel who attended and took part in the review	70%	100%**
Number of meetings held	n/a	11
If the Review is followed up	Yes	n/a
<p>* Target missed due to changing membership of the Panel ** Member attendance to meetings has improved this municipal year (58% in 2015/16 to 73% 2016/17)</p>		

Review of the Assets of Community Value Policy		
<i>Success Criteria</i>	TARGET	PROGRESS
Project completed within the agreed timescale	3 months	On track
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Sheltered Housing Scheme providers	100%	n/a
Number of People Involved in the review	6 members	6 members
Percentage of members of the Panel who attended and took part in the review	70%	67%
Number of meetings held	n/a	2
If the Review is followed up	Yes	n/a

Budget Scrutiny and Policy Development Panel

Scrutiny Lead Councillor Hughes

Scrutiny Board Member:
Councillor Carpenter

Assisted by Councillors K Smith,
Cresswell, Lloyd and Branson
(until November 2016)

Cabinet Lead Councillor Wilson

The Budget Scrutiny and Policy Development Panel scrutinises and assists in the development of the Council's Budget.

The Panel also scrutinises and assists in the development of: Legal Services, Democratic Services, Councillor training and development, Elections, Audit and Governance, Revenue and Benefits, Facilities Management (including the Cafe), HR, Learning and Development, Access and Equalities, Plaza (operational) .

As per the new scrutiny processes however, the Panel is free to undertake reviews in areas not contained within the above.

Budget 2017/2018

One of the key aims for furthering the scrutiny function was to improve upon the Budget Scrutiny for 2017/2018.

In consultation with the Scrutiny Board Chairman, the Leader of the Council and the Chief Finance Officer, the Panel elected to conduct the budget scrutiny in the following process:

- 1) Conduct 'early thoughts discussions' with six selected Heads of Service, to gain an understanding of the services' spending plans for 2016/17, the pressures on targets and early plans for the 2017/18 budget setting.
- 2) Interview the Leader of the Council and the Chief Finance Officer on the overall aims for the Budget 2017/18
- 3) Conduct 'deep-dive interviews' with three selected Heads of Service on their financial plans for 2017/2018.

The Panel invited the Head of Environmental Services, Head of Planning, Head of Communications and Community Engagement, Head of Neighbourhood Support, Head of Development and Business, Economy & Town Services Manager to meet with the Panel for 'early thoughts discussions'. From this, the Head of Communications and Community Engagement, Head of Neighbourhood Support and the Head of Development / Business, Economy & Town Services Manager were selected for 'deep-dive interviews'.

The Panel were pleased with the open discussions held with all those invited to meetings, and felt that the process had allowed for them to gain a deeper understanding of the Council and the budget setting process. Similarly, the new process was praised by the Scrutiny Board Chairman and by the Leader of the Council. This allowed for wider member involvement and understanding of the final

budget proposals.

The Panel were disappointed however that elements that were included in the final budget proposals were not discussed during the scrutiny process previously. The main aspects were the Property Investment Strategy and the Medium Term Financial Strategy. As such, it was agreed that officer / Councillor seminars on the Budget be held earlier in future years to avoid any late additions, whilst also on the understanding that the proposals be subject to change.

The Panel's recommendations were agreed by the Scrutiny Board on 21 December 2016 and by Cabinet on 8 February 2017.

The Scrutiny Board resolved at this meeting to adopt the budget scrutiny process undertaken this year as a model for future budget scrutiny projects. In addition since this meeting, the Panel have considered that a review of the Prices Book also be included in future budget scrutiny projects.

Review of the Constitution

The review was undertaken following a request by Full Council at its meeting on 26 October 2016. At this meeting, amendments to standing orders relating to meetings had been tabled and had failed, but members wished for a scrutiny to be undertaken to fully assess the standing orders to ensure these were fit for purpose.

Running parallel to this request, officers had begun a review of the Constitution, with the aim of streamlining the document so it included only the necessary sections and all other parts be added to an online 'Policy Hub'. The Panel's review would interlink with the officers' review to ensure work was not duplicated and to incorporate the Panel's comments into the officer review. Due to the size of the Constitution document, the Panel decided to focus their review on the articles and standing orders relating to meetings.

The Panel started by conducting a survey to all Councillors, asking for their views on the current standing orders and any possible changes / additions to be made. From this, the Panel went through the articles and standing orders in detail, with Democratic Services officers present to advise on legal and procedural concerns.

The Panel met with the Executive Director for Strategy and Governance, the Monitoring Officer and the Democratic Services Officer (EHDC) to discuss the officer review of the Constitution and gain an understanding of the streamlining of the document.

The proposed changes to the Constitution were all suggested in the interest of ensuring the Council's decision making systems are transparent and easy to understand, decisions are taken effectively, efficiently and transparently, encourage engagement with the Council's decision-making process and establish a clear framework for governance and ethics. Additionally, the Panel felt that members should be encouraged to read relevant sections of the Constitution, as they contain a wealth of useful information for Councillors.

The Scrutiny Board resolved to delegate authority to recommend directly to the Governance and Audit Committee to the Budget Scrutiny Panel, who agreed the final recommendations on 18 April 2017. The matter was due to be considered by the Governance and Audit Committee on 24 April 2017 and by Full Council on 10 May 2017.

Recommendations That Have Been Implemented

Review of the Budget 2017/2018

The following recommendations were agreed by the Scrutiny Board on 21 December 2016 and by Cabinet on 8 February 2017.

Cabinet resolved

- 1) to agree to the transfer of the responsibilities and associated budgets for all current economic development events and the responsibility for the mayoral service to the Community Team;
- 2) to consider the appointment of a full or part time Funding Officer within the Community Team with the aim that this post be self funding and to enable the Council to take greater advantage of external funding;
- 3) to consider committing the Council to a major investment scheme in 2017/18 that will act as the catalyst for town centre regeneration; and
- 4) the regular economic status reports be reinstated.

Additionally, the Scrutiny Board resolved to adopt the budget scrutiny process undertaken this year as a model for future budget scrutiny projects.

Recommendation Updates

The Panel received updates on the following previous recommendations:

Review of Electoral Arrangements

The Panel received updates on the recommendations from the Review of Electoral Arrangements, agreed by Cabinet on 23 July 2014. The Panel noted that the recommendations had all been acted upon, though felt that further discussion was needed regarding the PA system used at previous election count sessions.

Review of Lone Working Policy

The Panel received updates on the recommendations from the Review of the Lone Working Procedure, agreed by Cabinet on 3 February 2016. Updated guidance on the Councillor's Lone Working Procedure had been circulated to all members and included within the Councillor Induction Pack.

Review of IDOX System

The Panel received an update on the recommendation from the IDOX Review, noted by Cabinet on 7 October 2015. The update from the IT Partnership Manager and the Head of Planning confirmed that the system had been implemented.

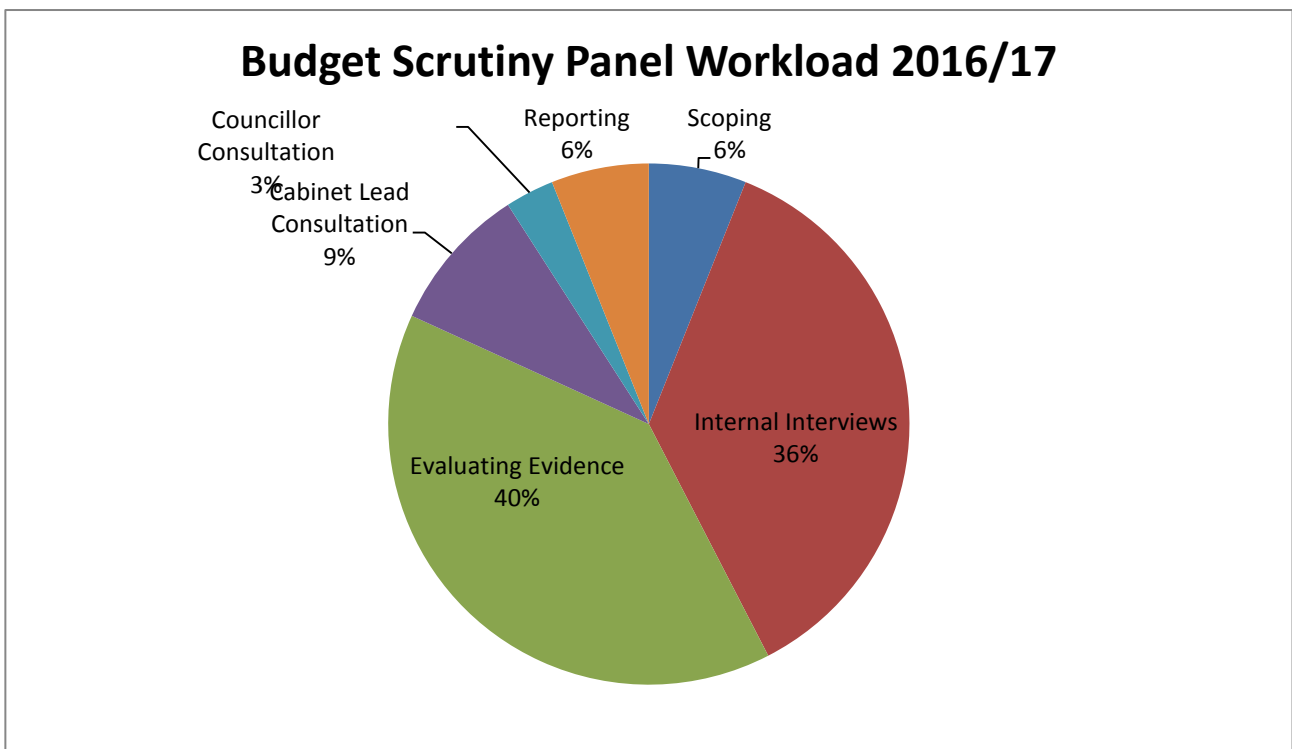
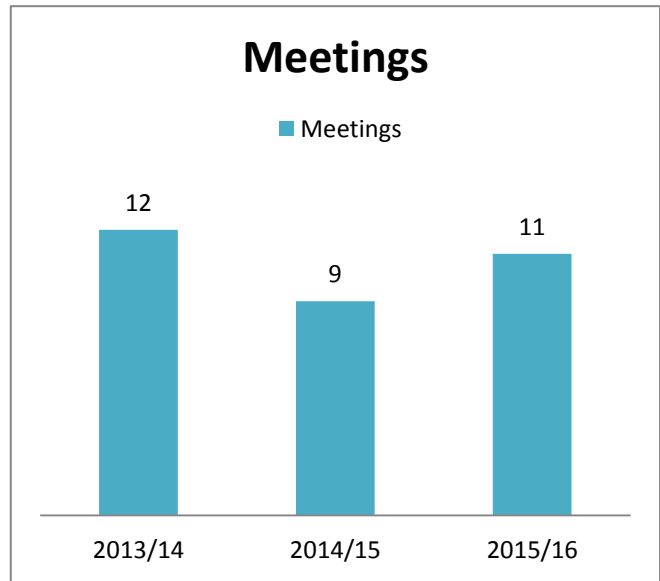
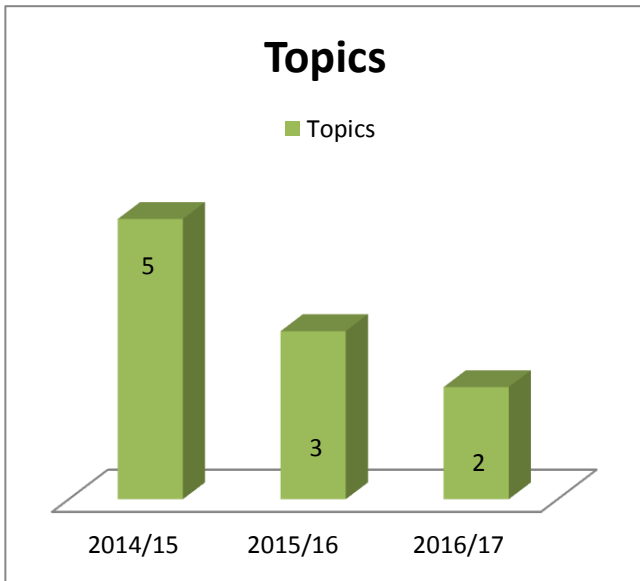
Reviews That Have Slipped

None

Future Work of the Panel

None

Budget Panel Performance Indicators



2017/18 Budget Scrutiny (Complete)

Success Criteria	TARGET	COMPLETE
Project completed within the agreed timescale	6 months	6 Months
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	6 members	13 members
Percentage of members of the Panel who attended and took part in the review	70%	93%
Number of meetings held	n/a	12
If the Review is followed up	Yes	n/a

Scrutiny of the Council's Standing Orders Relating to Meetings (In progress)		
Success Criteria	TARGET	PROGRESS
Project completed within the agreed timescale	3 months	On track
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	5 members	8 members
Percentage of members of the Panel who attended and took part in the review	70%	100%
Number of meetings held	n/a	6
If the Review is followed up	Yes	n/a

Marketing, Business Development and Six Councils Scrutiny and Policy Development Panel

Scrutiny Lead: Councillor Pike (until January 2017), Councillor Quantrill (from January 2017)

Scrutiny Board Member:
Councillor G Shimbart

Assisted by Councillors Blackett, E Shimbart, Kerrin and Quantrill (until January 2017)

Cabinet Lead: Councillor Bains

The Marketing and Development Scrutiny and Policy Development Panel scrutinises and assists in the development of: Marketing, Communications, Branding, Customer Insight, Business Transformation and Change Management (including Agile working), Customer Services and Internal Strategic Contract Negotiation and Management, website/ICT, service futures, channel shift.

As per the new scrutiny processes however, the Panel is free to undertake reviews in areas not contained within the above.

Review of Shared Management Arrangements with East Hampshire District Council

This review was undertaken to complete an unfinished project that was initially started by the Marketing and Development Scrutiny Panel in 2015.

The Shared CEO / Management Team arrangements represented a big change in the governance of the Council, with the aim of achieving several efficiency savings. Significant risks were also identified in the original business plans for the project, but these arrangements had not yet been reviewed since being put in place. The Panel felt it was important to ensure the savings were realised and that risks were avoided.

To investigate this, the Panel received the original business case documents and then interviewed a number of officers to gain an understanding of the progress of the partnership arrangements.

The Panel interviewed a Unison representative to discuss staffing aspects, the Head of Housing (shared team) and the Head of Planning (once shared but reverted to separate) to discuss their experiences of partnership working, the Head of Finance and Assets to discuss the financial aspects and the Executive Director for Strategy and Governance to discuss the strategic aspects.

In addition to this, the Panel received written information from HR and Customer Service departments.

The Panel were pleased to note that from their interviews, no major concerns had been identified or realised from the partnership arrangements. In fact, further dynamic change had occurred at the Council since the arrangements were put into place and there was evidence of extra benefits which were real

and valuable.

Overall, the Panel felt that the experience had been positive, the projected savings had been realised and risks had been avoided.

The Panel's recommendation was agreed by the Scrutiny Board on 31 January 2017 and by Cabinet on 15 March 2017.

Review of the Transfer of IT Services to the Six Councils Contract

This review was undertaken after the transfer of IT Services was identified as one of the major risks in the Six Councils Contract, following discussions with the Cabinet Lead for Marketing, Business Development and Six Councils.

A fully-functional IT system is essential for all aspects of the Council's work. The Council is currently in the process of transferring these IT systems to Capita as part of the Six Councils Contract. It is clear that a robust and sustainable specification and business plan is required to ensure a smooth transfer of the Council's IT systems, and the Panel wished to discuss this with the relevant officers to ensure the proper implementation of these new systems.

Initially, the Panel conducted a survey of all Councillors, asking for their feedback on their concerns with the transfer and the impact this would have on both their role and the Council's services. The survey responses highlighted member concerns with security, support and accessibility.

The Panel then met with the IT Client Manager to discuss these concerns and investigate further the implementation plans for the IT Service.

The Panel were pleased to note that there was clear evidence that the procedures and specification for IT were robust and should enable as smooth as possible a transfer to Capita, with minimum disruption to the Council's services and public. The concerns of Councillors would be addressed with sufficient training at different stages of implementation.

The Panel presented its report to Scrutiny Board on 31 January 2017 and to Cabinet on 15 March 2017, who both noted their findings.

Review of Taxi Licensing Policy

For the selection of their next topic, the Panel returned to the scoping exercise conducted at the start of the municipal year to consider topics raised by Councillors at this stage. From the highest priority topics not yet chosen by any Panel to scrutinise, the Panel elected to undertake a review of Taxi Licensing Policy.

This review was undertaken as the Licensing officers were undertaking a review of the Policy at the same time and it was considered timely for the Panel to input their thoughts on this process. It is also timely with the service due to be outsourced to Capita in October 2017, with the aim of a robust Policy being agreed by June 2017 to ensure smooth running under the new provider.

The Panel had received the initial draft of the new Taxi Licensing Policy and were due to discuss this with Licensing Officers in April 2017. It is anticipated that this review will continue into the next municipal year.

Recommendations That Have Been Implemented

Review of Shared Management Arrangements with East Hampshire District Council

The following recommendation was agreed by the Scrutiny Board on 31 January 2017 and by Cabinet on 15 March 2017.

Cabinet resolved that consideration be given to offering consultancy services to aspiring Councils on successful partnership work.

Review of the transfer of IT Services to the Six Councils Contract

The following recommendation was agreed by the Scrutiny Board on 31 January 2017 and by Cabinet on 15 March 2017.

Cabinet noted the findings of the Panel's report.

Recommendation Updates

The Panel received updates on the following recommendations:

Implementation of the Six Councils Contract

The Cabinet Lead for Marketing, Business Development and Six Councils was invited to the quarterly meetings of the Panel to provide regular updates on the implementation of the Six Councils Contract. Members of the Six Councils Scrutiny Panel were also invited to these quarterly meetings to receive the update and ask any questions.

To date, four updates have been received by Panel members. From this, the Panel undertook the review of the transfer of IT Services to the new provider, and has further indicated the need for a review into the transfer of mayoral arrangements, once more information is known. Additionally, key officers in the implementation of the Contract are regularly invited to these quarterly meetings to provide updates and answer any queries from members.

New Council Website

The Panel received an update on the implementation of the Council's new website, with members assured that the new format had been well received.

Reviews That Have Slipped

None

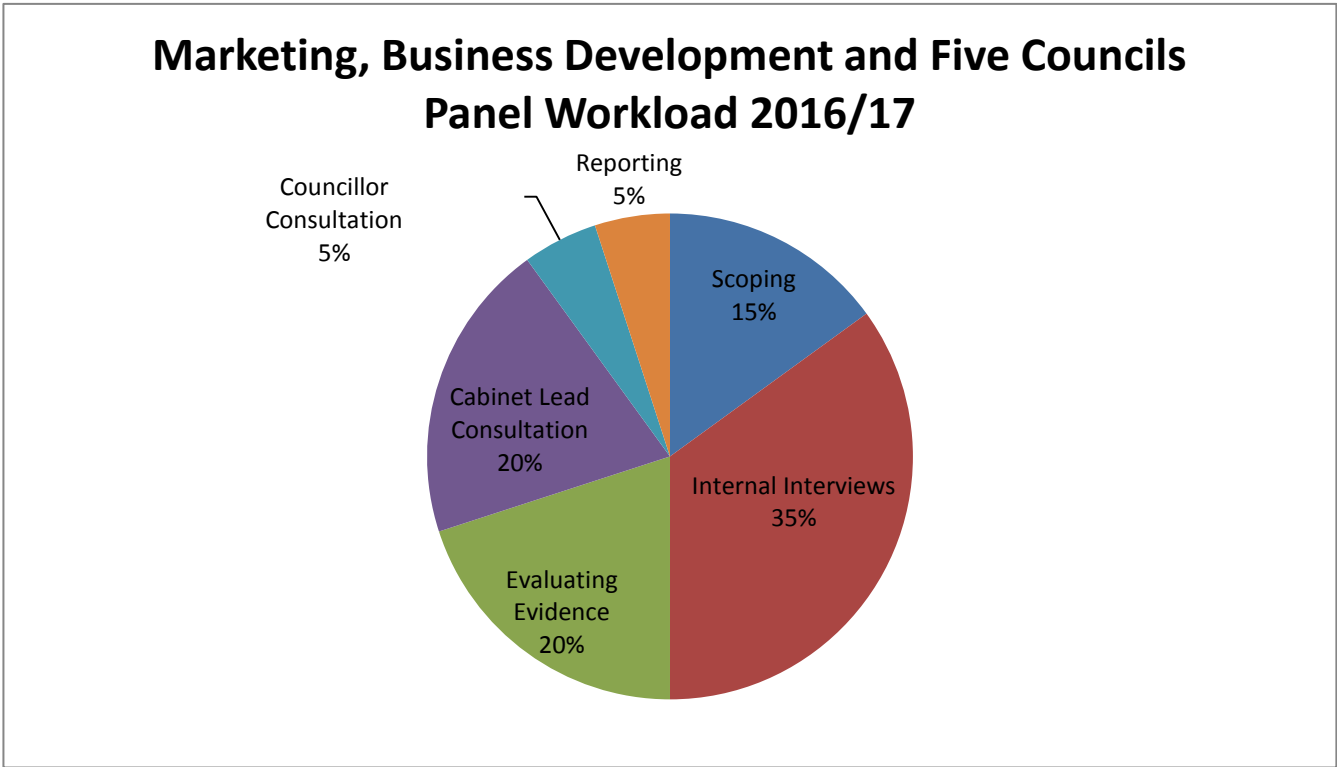
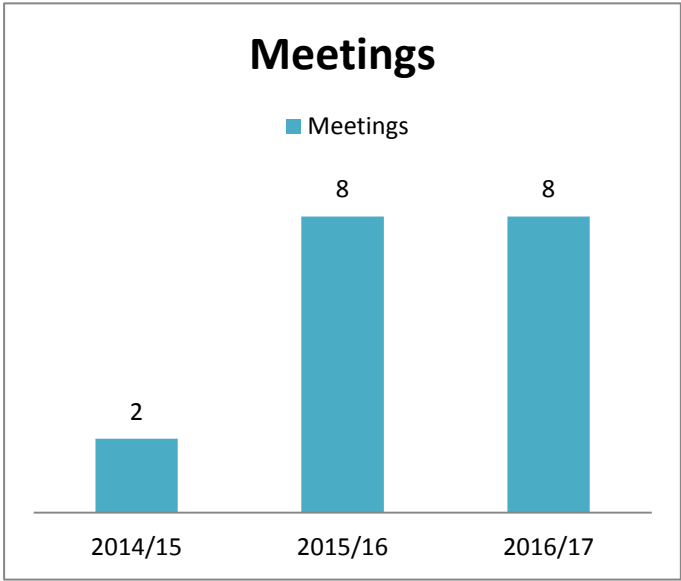
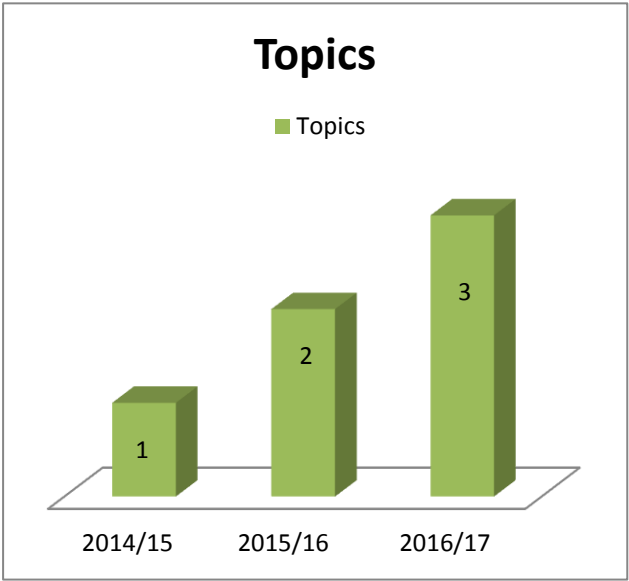
Future Work of the Panel

It is anticipated that the Panel will:

- i) complete the Review of the Taxi Licensing Policy in the next municipal year.
- ii) undertake a review into the Transfer of Mayoral Arrangement in the Six Councils Contract, once further information is available from the new provider; and

- iii) undertake a review into the AO Poster Boards in the Borough / Marketing Strategy, once draft proposals have been received.

Performance Indicators



Review of Shared Management Arrangements With East Hampshire District Council Scrutiny (Completed)

<i>Success Criteria</i>	TARGET	OUTCOME
Project completed within the agreed timescale	3 months	Completed
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	6 members	5 members
Percentage of members of the Panel who attended and took part in the review	70%	67%
Number of meetings held	n/a	4
If the Review is followed up	Yes	n/a

Review of IT 5 Councils Review (Completed)

<i>Success Criteria</i>	TARGET	PROGRESS
Project completed within the agreed timescale	3 months	Completed
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	6 members	15 members
Percentage of members of the Panel who attended and took part in the review	70%	100%
Number of meetings held	n/a	1
If the Review is followed up	Yes	n/a

Review of Taxi Licensing Policy (In Progress)

<i>Success Criteria</i>	TARGET	PROGRESS
Project completed within the agreed timescale	3 months	On track
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	5 members	3 members
Percentage of members of the Panel who attended and took part in the review	70%	60%
Number of meetings held	n/a	1
If the Review is followed up	Yes	n/a

Chairman: Councillor Patrick

Membership: Councillors D Smith, Keast, Perry, Thomas, Hart and G Shimbart.

Cabinet Lead: Councillor Turner

The Crime and Disorder Panel is arranged to fulfil the Council's legislative requirement as set out by Section 19 of the Police and Crime Act 2006. This Act states that the Council has a 'responsibility to scrutinise the way in which persons and bodies responsible for tackling crime and disorder discharge their functions'.

The Crime and Disorder Panel was set up to fulfil the Council's legislative requirement as set out by Section 19 of the Police and Crime Act 2006. This Act states that the Council has a 'responsibility to scrutinise the way in which persons and bodies responsible for tackling crime and disorder discharge their functions'.

Review of the Safer Havant Partnership – Troubled Families Programme

The Crime and Disorder Panel undertook a review of the Safer Havant Partnership, as the body who were responsible for crime and disorder matters in the Borough. In particular, the review focused on the Troubled Families Programme and how the agencies within this programme work together.

For the review, the Panel met with the Neighbourhood Support Team Leader and Community Safety Officer to gain an understanding of the procedures and processes of the Programme. Panel members were also provided with background information on the Programme.

Next, the Panel invited four agencies involved within the Programme to a meeting to discuss their experiences and concerns. Representatives from Motiv8, the Department of Work and Pensions and the Transform Partnership attended this meeting, and the Panel were thankful for their open and informative discussion.

The Panel were pleased to note tangible successes from the Programme, as agencies were now working together in a much more collaborative and efficient way to support vulnerable people within the Borough.

There were however areas that could be improved and these were mainly concerned with the success criteria for the Programme, allocation of grants and further improvements to partnership working. The Panel felt that the

Programme was doing important work within the Borough and hope that the recommendations can help secure the future for the Programme.

The Panel's recommendations were agreed by the Scrutiny Board on 4 April 2017 and were due to be presented to the Cabinet on 17 May 2017.

The Adoption of Public Space Protection Orders (Dogs) under the Crime, Anti-Social Behaviour and Police Act 2014 to replace existing byelaws

The review was undertaken to assess the proposals for Public Space Protection Orders in relation to dogs, as proposed by the Neighbourhood Support Team Leader.

The Crime, Anti-Social Behaviour and Police Act 2014 created new powers to replace previous and existing legislation for the control of dogs in public areas, with further provision for Councils to take a clearer and more consistent approach to dog control and increase penalties in line with littering fines.

The Panel were presented with the Public Spaces Protection Order (Dogs) Consultation Report (February 2017), which detailed the responses from the public and special interest groups to the proposals. Having taken the responses received from the consultation into account, the Neighbourhood Support Team Leader presented a draft report to the Panel for their consideration and discussed possible amendments.

The Panel reflected the report's recommendations in relation to the authorisation of the proposed Public Space Protection Orders, but felt it was desirable to extend the areas where dogs would be excluded to include gated play areas. As such, the Panel endorsed the recommendations subject to the addition of gated play areas to the zones from which dogs would be excluded.

The Panel's recommendations were agreed by the Scrutiny Board on 27 March 2017 and were agreed by Full Council on 29 March 2017, having additionally been endorsed by Cabinet on 15 March 2017.

Recommendations That Have Been Implemented

Review of the Safer Havant Partnership – Troubled Families Programme

The following recommendations were agreed by the Scrutiny Board on 4 April 2017 and are scheduled to be considered by Cabinet on 17 May 2017.

The Scrutiny Board resolved to recommend to Cabinet that;

- a) Hampshire County Council be requested to relax the scheduled timescales for working with families within the Troubled Families Programme to allow for full support to be given;
- b) Hampshire County Council be requested to extend the length of grant funding to be given over a three-year period to allow for long-term planning and resource allocation;
- c) The Department of Work and Pensions be requested to allow for the access of data for agencies within the Troubled Families Programme;
- d) the Leader of the Council be requested to seek the support of the local Members of Parliament for an extension of the funding for the Programme beyond 2020; and

e) An investigation be undertaken into the feasibility of requiring a contribution towards the Programme as part of the planning permission for certain developments.

The Adoption of Public Space Protection Orders (Dogs) under the Crime, Anti-Social Behaviour and Police Act 2014 to replace existing byelaws

The following recommendations were agreed by the Scrutiny Board on 27 March 2017 and were agreed by Full Council on 29 March 2017, having additionally been endorsed by Cabinet on 15 March 2017.

The Council resolved that the following be authorised:

- (1) the making of the proposed Public Space Protection Orders – Dogs (Havant Borough Council) 2017 in relation to
 - failing to dispose of dog faeces;
 - the control of dogs in designated children’s play areas;
 - the control of dogs within cemeteries;
 - the exclusion of dogs from gated children’s play areas and fenced tennis courts;
 - failing to put a dog on a lead when directed to do so
 - seasonal exclusion of dogs from blue flag beaches;
- (2) the use of £80 fixed penalty notices to tackle offences disclosed; and
- (3) authority be delegated to the Service Manager Neighbourhood Support in consultation with the Portfolio Holder to carry out all necessary publicity required by virtue of the Anti-Social Behaviour, Crime and Policing Act 2014 (Publication of Public Spaces Protection Orders) Regulations.

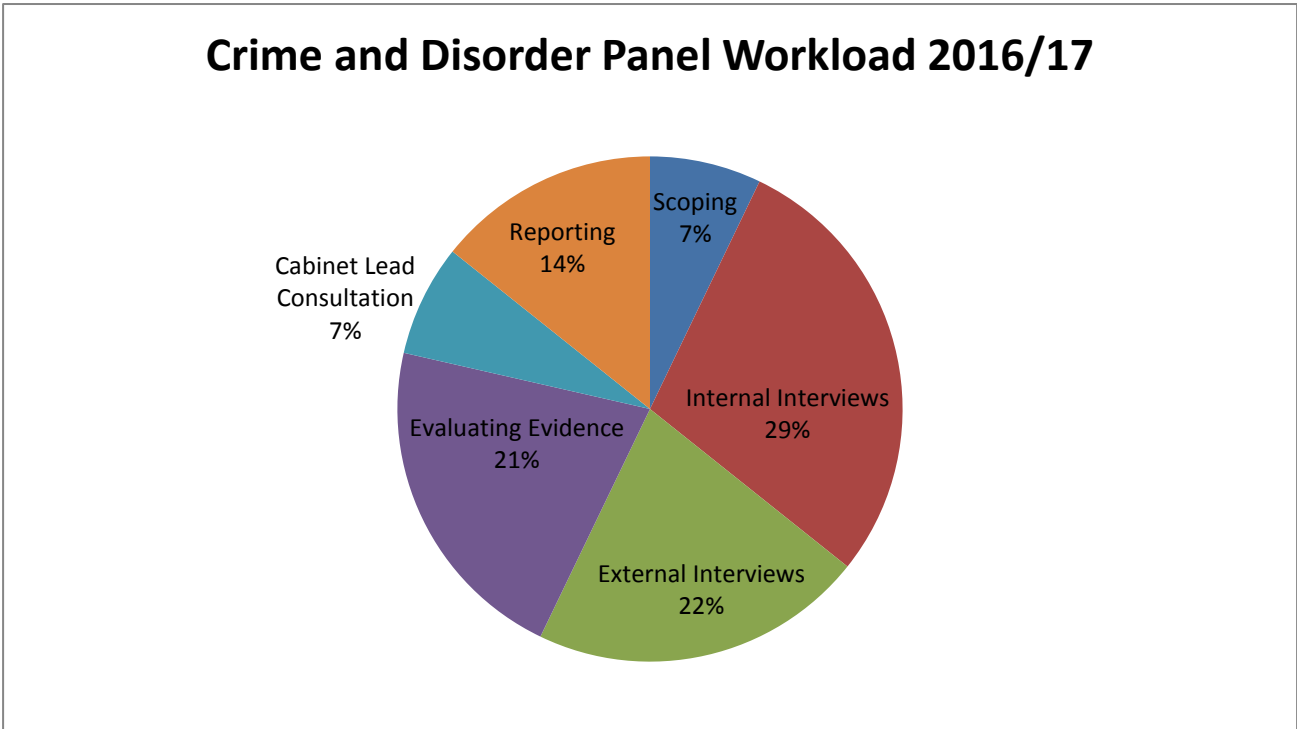
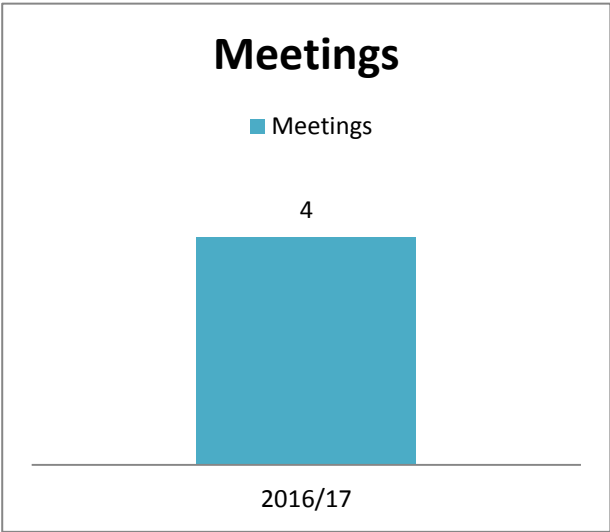
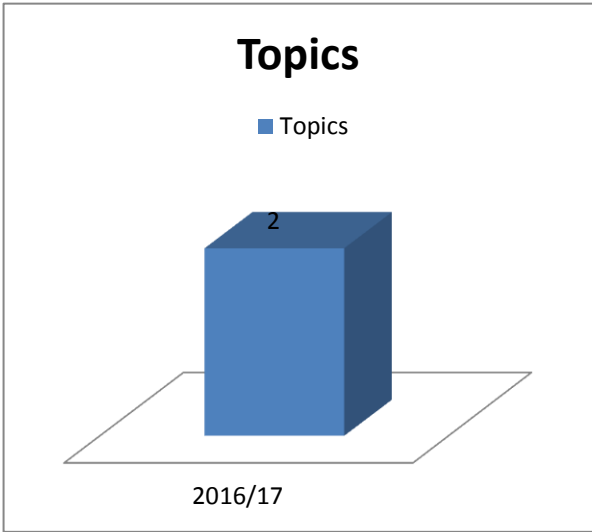
Reviews That Have Slipped

None

Future Work of the Panel

The Crime and Disorder Panel will undertake a scrutiny review of anti-social behaviour in sheltered accommodation in the Borough in the next municipal year.

Performance Indicators



Safer Havant Partnership (Troubled Families) Scrutiny (In progress)

<i>Success Criteria</i>	TARGET	PROGRESS
Project completed within the agreed timescale	3 months	Completed
Number of Recommendations agreed by the Cabinet	70%	n/a*
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	7 members	7 members
Percentage of members of the Panel who attended and took part in the review	70%	100%
Number of meetings held	n/a	2
If the Review is followed up	Yes	n/a

* 5 recommendations to be considered by Cabinet on 17/05/2017

Public Space Protection Orders (Dogs)

<i>Success Criteria</i>	TARGET	PROGRESS
Project completed within the agreed timescale	3 months	Completed
Number of Recommendations agreed by the Cabinet	70%	n/a
Number of Recommendations implemented by the Cabinet/Council	100%	n/a
Number of People Involved in the review	7 members	7 members
Percentage of members of the Panel who attended and took part in the review	70%	71%
Number of meetings held	n/a	2
If the Review is followed up	Yes	n/a

Six Councils Scrutiny Panel

Chairman: Councillor Buckley

Membership: Councillors Branson, Francis, Mackey (until October 2016), Pike (until January 2017), Ponsonby and Wade

The Six Councils Scrutiny Panel was established to scrutinise and receive updates on the second phase of the implementation of the Six Councils Contract (following the signing of the contract).

The Panel met with key officers at the start of the municipal year to receive an update on progress.

Separate to this and in line with the new scrutiny processes for this year, the Cabinet Lead for Marketing, Business Development and Six Councils was invited to quarterly meetings of the Marketing, Business Development and Six Councils Scrutiny and Policy Development Panel. At these quarterly meetings, the Cabinet Lead was asked to provide Panel members with an update on the implementation of the Contract.

In view of this and to avoid any duplication, it was decided, in consultation with both the Scrutiny Board Chairman and the Scrutiny Lead for Marketing etc. Scrutiny Panel, that the Six Councils Scrutiny Panel would only meet when specially convened to scrutinise elements of the Six Councils Contract. Instead, the members of the Six Councils Scrutiny Panel would be invited to view the Cabinet Lead's update on the Six Councils at the quarterly meetings of the Marketing Panel.

As such, the Six Councils Scrutiny Panel has met only once in this municipal year.

Scrutiny Leads Panel

Chairman: Councillor Buckley

Membership: Councillors Fairhurst, Patrick, Hughes, Mackey (until October 2016), Branson (from November 2016), Pike (until January 2017) and Quantrill (from January 2017).

The Scrutiny Leads Panel is set up to oversee the progress of the Scrutiny Panels and highlight any concerns from the Scrutiny Leads to the Scrutiny Board Chairman. Historically, this Panel also received quarterly health check information.

The Panel met once in this municipal year to discuss the progress made at the early stages of the new scrutiny processes.

It was felt however that going forward, it would be more efficient for Scrutiny Leads to contact the Scrutiny Board Chairman directly with any queries or concerns. Similarly, the Scrutiny Board Chairman attends a number of Panel meetings to check on the progress of each review. Furthermore, the Scrutiny Leads Panel felt that there was no need for a meeting to be arranged to consider the quarterly health check information.

As such, the Scrutiny Leads Panel has met only once in this municipal year.

