

**Review of the Parking Supplementary Planning Document
(Town Centre Development Parking Provision)**

SECTION ONE – Project Definition Form

Project Title	Review of the Parking Supplementary Planning Document (Town Centre Development Parking Provision)
Executive Summary – What will this review do?	To undertake a focussed review of the Parking SPD, centred on the approach towards parking provision in new developments in Havant and Waterlooville town centres.
What are the benefits to the Council and its residents?	The Parking SPD is a key consideration for planning applications, as the Council’s off-street parking standards relating to new developments are set out in the document and planning applications are assessed against this guidance.
Link with the Corporate Strategy and Business Plans	The Local Plan features heavily in the Council’s Corporate Strategy, with the aim of delivering a clear and detailed Plan for ambitious and sustainable housing and business growth central to the Strategy.
Methodology	To receive an overview of the topic and agree the Project Plan at the first meeting, followed by a Challenge Session to inform a recommendation to Cabinet.
Success Criteria	The project will be considered successful if by the end of the study, the Panel gain an understanding of the matter and are able to produce effective recommendations for the parking provision in new developments in Havant and Waterlooville town centres.

SECTION TWO – Who Will Be Involved

Project Team

Scrutiny Board

Operations & Place Shaping Board

Dianne Lloyd (C), Caren Howard, David Jenner, Rosy Raines, David Guest, Gwen Robinson, Clare Satchwell, Peter Wade, Malc Carpenter and Beryl Francis – co-opted member.

Support Team

Cabinet Lead

Councillor Tim Pike

Witnesses to Interview

Who?	Why?	When?
Simon Jenkins, Head of Planning	Key officer for consultation on the Parking SPD	15.07.19
David Hayward, Planning Policy Manager	Key officer for consultation on the Parking SPD	09.07.19 and 15.07.19

Evidence to Gather

(Please identify any information that is key to research for this scrutiny)

HBC Parking Supplementary Planning Document
National Planning Policy Framework guidance
Details on the differences between previous iterations of the Parking SPD

DRAFT