

## **HAVANT BOROUGH COUNCIL**

At a meeting of the Cabinet held on 5 February 2020

Present

Councillor Wilson (Chairman)

Councillors Bains, Bowerman, Pike, Turner and Hughes

### **47 Apologies for Absence**

There were no apologies for absence.

### **48 Minutes**

The minutes of the previous meeting held on 18 December 2019 were agreed and signed as an accurate record.

### **49 Declarations of Interests**

There were no declarations of interest.

### **50 Chairman's Report**

The Chairman confirmed that he would be attending a Partnership for South Hampshire meeting on 10 February 2020 which would discuss topics including the Statement of Common Ground and Nutrient Neutrality.

### **51 Cabinet Lead Delegated Decisions, Minutes from Meetings etc.**

Cabinet noted the minutes of the Portchester Crematorium Joint Management Committee held on 9 November 2019.

### **52 Havant Borough Council Policy Framework**

Councillor Wilson presented a report requesting that the appended draft Council report and Corporate Strategy be recommended to Council for adoption.

Some Councillors believed that the Corporate Strategy was not yet at an advanced enough stage to be adopted. In response it was highlighted that a high-level policy framework was required to support the Medium-Term Financial Strategy and that it was a living document. As drafted, it would form the basis of wider public engagement. Service specific business plans and ancillary strategies would contain the detail to support the delivery of the overarching Corporate Strategy.

Whilst this was acknowledged, some Councillors believed that it was important to acknowledge that the document was draft within the recommendations and that a number of revisions were required to the document before it was considered by Council for adoption.

Proposed by the Leader and seconded by Cllr Turner it was RESOLVED that:

- (i) the report and Appendices 2, 3 and 4 be AGREED;
- (ii) approval of a revised version of Appendix A, the draft Corporate Strategy, be delegated to the Leader prior to submission to Council; and
- (iii) the draft Corporate Strategy be recommended to Council for adoption.

### **53 Community Infrastructure Levy: Proposed Spending**

Councillor Pike presented a report detailing the bids received following the CIL Bidding Process and outlined the significant consultation that had taken place in putting forward the recommendations. The recommendations were in line with approved Council strategies and the proposals for the revised protocol included at Appendix A1 encouraged match funding from applicants.

Cabinet received a deputation from Cllr Branson supporting the application for Storey Community Garden to be awarded £40,439.

Cabinet discussed the applications, with some Councillors feeling the allocations proposed to be awarded to some parts of the Borough disproportionate. Particular reference was made to the Feasibility Study for the Langstone Roundabout improvements, along with the Hayling Billy Trail and Hayling Billy Bridge Feasibility Studies. In response, it was explained that the Langstone Roundabout was an important infrastructure project which impacted upon a wide area. This application, along with those relating to the Hayling Billy Trail and bridge were also key to the Local Plan and the Regeneration Strategy.

The need to revise the CIL allocation process was highlighted, in particular to ensure that awards were made which had a link to the Corporate Strategy.

Whilst the application for Storey Gardens was supported, Cabinet felt that the funding for it should be split between the three different Neighbourhood Pots, given the Borough wide nature of the project.

Cllr Pike proposed the recommendations as set out in the report, with the exception that the Storey Gardens application be removed from the Wider Havant Neighbourhood Pot. Alongside this, he proposed a motion that delegated authority be given to the Director of Regeneration and Place, in consultation with the relevant Cabinet Lead and Statutory Officers, to agree a recommendation to Council for the most appropriate funding option to spread the allocation of funds for Storey Gardens across the three Neighbourhood Pots.

This proposal was duly seconded by Cllr Turner.

Following a vote it was unanimously RESOLVED that:

- (i) the Director of Regeneration and Place, in consultation with the Cabinet Lead and Statutory Officers, agree a recommendation to Council for the most appropriate funding option to spread the allocation of funds for Storey Gardens across the three Neighbourhood Pots; and
- (ii) Cabinet recommends to Full Council that it:
  - a) **Adopts the amendments to the CIL Funding Decision Protocol (Appendix A2);**
  - b) **Approves a review of the CIL Funding Decision Protocol (Appendix A1);**
  - c) **Invests the available Main CIL Pot funds as at 31 March 2020 in the capital infrastructure projects outlined in Table A1: Bids Recommended for Funding and Table A2: Bids Recommended for funding as at 1/4/2020 contingent upon third party outcomes:**

<b>Title and bid reference number (ordered by project number)</b>	<b>Amount</b>	<b>Cumulative Sum</b>	<b>Categorisation</b>	<b>App. C (page no.)</b>
Re-purposing Hooks Lane/Fraser Road MUGA to Car Parking (1)	£45,059	£45,059	E	3
Warblington Footbridge (3)**	£325,000	£370,059	E	6
Rusty Cutter – Teardrop Link Road Capacity Enhancement and Cycle Improvement (4)	£250,000	£620,059	E	8
Langstone Roundabout (A27/A3023) – Capacity and Safety/Feasibility (5)	£20,000	£640,059	E	12
Havant Park Feasibility Study (6)	£7,000	£647,059	E	14
Future of the Hayling Billy Trail Feasibility Study (7)	£70,000	£717,059	C	16
Waterlooville to A3(M) - Cycle Network Improvement Feasibility (9)	£15,000	£732,059	E	21
Asda Roundabout to Bushy Lease – Footpath/Cycle Track Feasibility (11)	£10,000	£742,059	E	27

Park Lane Bridleway – Feasibility Study (14)	£10,000	£752,059	E	35
Leisure Investment Feasibility Study (17)	£25,000	£777,059	E	42
Re-construction of the Hayling Billy Bridge and Connecting it to Havant Town Centre – Feasibility Study (18)	£70,000	£847,059	C	43
Community Sporting Development at Havant College Feasibility (20)	£30,000	£877,059	E	52

Key:  
C – Critical to delivery of Local Plan  
E – Essential to delivery of Local Plan  
Bracketed numbers refer to the project reference

**Table A1: Bids Recommended for funding as at 1/4/2020**

Title and bid reference number (ordered by project number)	Amount	Cumulative Sum	Categorisation	App. C (page no.)
Havant and Waterlooville Town Centres – Transforming Cities (2)++	£250,000	£1,127,059	C	4
Brambles Farm Link, Waterlooville (13)	£70,000	£1,197,059	E	32
Havant Shared Pedestrian and Cycle Bridge (Challenge Fund Bid) (23)++	£125,000	£1,322,059	C	59

Key:  
C – Critical to delivery of Local Plan  
E – Essential to delivery of Local Plan  
Bracketed numbers refer to the project reference

**Table A2: Bids Recommended for funding as at 1/4/2020 contingent upon third party outcomes**

- d) (i) Commits future Main CIL funds to the ‘Warblington Footbridge’ (5) capital infrastructure project as outlined in Table B and that the balance of the CIL Main Pot be retained to contribute to expenditure identified for the future:

<b>Title of Project</b>	<b>Description of Phase</b>	<b>Amount</b>	<b>Notes</b>
Warblington Footbridge (3)	Construction to Project Close Out	£1,600,000 <sup>1</sup>	Divided between 2021 and 2022

Key:

C – Critical to delivery of Local Plan

E – Essential to delivery of Local Plan

Bracketed numbers refer to the project reference

### **Table B: Future Spending Commitment for Warblington Footbridge**

**d) (ii) Delegates authority to the Head of Planning, Cabinet Lead and S151 Officer to agree apportionment of funds for Project 3 when the outcome of project costs arising in Table B are known (currently anticipated to be July 2020).**

**e) (i) Invests the available Neighbourhood Portion Pot funds as at 31 March 2020 in the following capital infrastructure projects outlined in Tables C1, C2 and C3:**

#### **Coastal Communities**

<b>Title and bid reference number (ordered by project number)</b>	<b>Amount</b>	<b>Cumulative Sum</b>	<b>Category-isation</b>	<b>App. F1 (page no.)</b>
Emsworth Men's Shed (C)	£7,000	£7,000	D	3
Emsworth Maritime and Historical Trust Replacement Display Cabinets (D)	£12,400	£19,400	D	5
Installation of New Non-turf Artificial Cricket Wicket at Emsworth Recreation Ground (J)	£7,363	£26,763	E	12
Early Learning, Community and Youth Centre at Redlands Grange Feasibility (K)	£20,000	£46,763	D	14
Hayling Island Bowls Club Green (L)	£41,000	£87,763	E	16

<sup>1</sup> Final project costs are expected to be established July 2020

++ Either of these bids could proceed depending on the success of the Transforming Cities Bid.

Theatre Seating Refurbishment (S)	£5,200	£92,963	D	23
Updating Hewitt's Community Kitchen (T)	£5,100	£98,063	E	25
Pavement Access between St Leonards Ave and St Margarets Rd, Hayling Island (V)	£3,468	£101,531	D	27

**Key**

E – Essential to delivery of Local Plan

D – Desirable to delivery of Local Plan

Bracketed numbers refer to the project reference

**Table C1: Recommended spends for Coastal Communities Area**

**West of A3(M)**

Title and bid reference number (ordered by project number)	Amount	Cumulative Sum	Category	App. F2 (page no.)
Extension and Associated Works to Waterlooville Bowling Club House (A)	£64,482	£64,482	D	3
Refurbishment of Non-turf Artificial Cricket Wicket at Jubilee Park, Waterlooville (I)	£7,363	£71,845	E	5
Feasibility Study for Rebuilding of Waterlooville Men's Shed (Old Cowplain Pavilion) (U)	£12,000	£83,845	D	1

**Key**

E – Essential to delivery of Local Plan

D – Desirable to delivery of Local Plan

Bracketed numbers refer to the project reference

**Table C2: Recommended spends for West of A3(M) Area**

**Wider Havant**

Title and bid reference number (ordered by project number)	Amount	Cumulative Sum	Category	App. F3 (page no.)
Leigh Park Baptist Church Sports Hall Flooring (B)	£7,500	£7,500	D	3

Installation of New Non-turf Artificial Cricket Wicket at Havant Park (H)	£7,000	£54,939	E	9
Leigh Park Bowls Club Extension (N)	£25,000	£79,939	D	11

Key

E – Essential to delivery of Local Plan

D – Desirable to delivery of Local Plan

Bracketed numbers refer to the project reference

**Table C3: Recommended spends for Wider Havant Area**

- e) (ii) Invests the available Neighbourhood Portion Pot funds as at 31 March 2020 in the following capital infrastructure projects outlined in Table C4. Final decision delegated to the Head of Planning, Cabinet Lead and S151 Officer to agree funding for project delivery outlined in Table C4 once match funding is in place.

**All Neighbourhood Areas – Contingent Spends**

Title and bid reference number (ordered by project number)	Amount	Cumulative Sum by area	Categorisation	Appeal	Page No.
Refurbishment of Emsworth Recreation Ground Play Area (P)***	£45,500	£147,031	E	1	21
Refurbishment of Waterlooville Recreation Ground Play Area (O)***	£45,500	£128,345	E	2	7
Scratchface Lane Park Funding (R)***	£45,500	£125,439	E	3	13

Key

E – Essential to delivery of Local Plan

D – Desirable to delivery of Local Plan

Bracketed numbers refer to the project reference

**Table C4: Bids Recommended for funding as at 1/4/2020 contingent upon third party outcomes**

- f) Approves Section106 expenditure from the Provision and Improvement of Playing Space for New Housing Development SPG alongside CIL expenditure as set out in Table C5 below. Further details of the individual spends are provided in the officer commentary in Appendices F1-F3 – Summary of Bids – Neighbourhood Portion by Various Area.

Title and bid reference number (ordered by project number)	Application Number	Amount of S106 'Sports Pitch' Funds requiring approval (rounded up)	Appendix	Page No.
Installation of New Non-turf Artificial Cricket Wicket at Havant Park (H)	07/71455/002	£7,000	F3	8
Refurbishment of Non-turf Artificial Cricket Wicket at Jubilee Park, Waterlooville (I)	07/50614/007	£6,638	F2	5
Installation of New Non-turf Artificial Cricket Wicket at Emsworth Recreation Ground (J)	08/71508/004 & 08/72055/002	£6,638	F1	12
Hayling Island Bowls Club Green (L)	APP/12/00966	£46,650	F1	16

Key

E – Essential to delivery of Local Plan

D – Desirable to delivery of Local Plan

Bracketed numbers refer to the project reference

**Table C5: Recommended S106 spends**

**54 Revenue, Capital Budget and Medium Term Financial Strategy to 2024/25**

Cllr Briggs presented the findings of the Governance, Audit and Scrutiny Committee's review of members allowances.

In the wider context of the Councils finances, some Cabinet members believed that the allowance scheme should remain unaltered and that there would be merit in driving towards a paperless culture. It was suggested that part of the modernisation allowance could be used for the purchase of necessary equipment to facilitate a move to paperless.

Cllr Pike proposed the motion put forward and this was duly seconded by Cllr Bowerman.

RESOLVED that:



- (i) Council be recommended to adopt the Members' Allowance Scheme attached as Appendix B to the report; and
- (ii) Provision be made in the 2020/21 budget for the allowances set out in Schedule 1 of Appendix B of the report.

The Leader abstained from the vote due to the uplift proposed to the Leader's allowance.

Cllr Briggs, Chairman of the Governance, Audit and Finance Board outlined the scrutiny of the draft budget that had taken place and commended it to Cabinet.

Cllr Turner introduced the budget report, outlining the process involved in arriving at a balanced budget, including the comprehensive reviews and challenge sessions that had taken place.

The S.151 Officer advised Cabinet that the budget would require recasting prior to being put forward to Council following the recommendation in respect of councillor's allowances.

Cabinet thanked officers for their hard work in producing a balanced budget which remained in line with the Council's key priorities.

Cllr Turner proposed the recommendations, and this was duly seconded by Cllr Bowerman.

Recommended that Council:

- a) Approves the proposed Revenue and Capital Budgets for 2020/21 including a Council Tax rate of £209.48 at Band D, representing a £5 increase on the current charge;
- b) Agrees the Capital Strategy, Treasury Management Strategy and Prudential Indicators; and
- c) Agrees the increase to fees and charges for 2020/21.

## **55 Exclusion of the Press and Public**

RESOLVED that the press and public be excluded from the meeting during consideration of the following item of business as:

- (a) It was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information of the descriptions specified in paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972; and
- (b) In all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

**56 Corporate Services Contract**

Resolved as set out in the restricted minute.

**The meeting commenced at 2.00 pm and concluded at 4.59 pm**

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**Chairman**