

HAVANT BOROUGH COUNCIL

Leader Decision

Decision By: Cllr Michael Wilson

EMERGENCY SCHEME OF DELEGATIONS

Report by: Chief Executive

Key Decision: No

1.0 Purpose of Report

To inform and obtain approval for an amendment to create an emergency scheme of delegation to be used as required during the current Coronavirus pandemic.

2.0 Decision

- (i) Agree the changes in the scheme delegations
- (ii) Refer to first available full Council
- (iii) Note the draft advice to essential decision making

3.0 Issue

The current Coronavirus pandemic raises a real possibility that, Council, and Committees may be cancelled. Additionally, any responsible officer may be absent from work

The amended scheme of delegation is:

- (i) Time limited 12 months; and
- (ii) Should only be used when other existing mechanisms of decision making are not possible.

4.0 Implications

4.1 **Resources:** None

4.2 **Legal:** The proposed amendments are unusual and careful consideration must be given by members that it is ensure this is a reasonable and proportionate response to the national situation

4.3 **Strategy:** The continuation of decision making during the current Coronavirus pandemic will facilitate the delivery of the aims contained within the Corporate Strategy.

4.4 **Risks:** There is potential for a later legal challenge to a decision on the basis that no duly authorised person was available to make the decision. This is designed to mitigate that risk

MW

5.0 Local Government (Access to Information) Act 1985 – ‘confidential’ or Exempt’ Information Indicator: *(please complete as appropriate)*

5.1 This delegated decision contains neither confidential nor exempt information .

6.0 Is this an Urgent Decision?

No

7.0 Consultation with Local Member/Cabinet Lead (as appropriate):

Ward Member Informed:

Cabinet Lead Informed:

Date:

Agreed.....  [Councillor Michael Wilson]

Date 25/03/2020

(The decision is subject to the usual ‘call-in’ process and, if not called in by the Scrutiny Board, will be effective five clear working days after the date of publication, ie

If an urgent decision, this date will be the same as the date that this decision record was published)

Appendices:

**Report – Emergency Scheme of Delegation
Amended Scheme of Delegation
Pandemic – Guide to Decision Making**

Agreed and signed off by:

Monitoring Officer: (date)

S151 Officer: date

Relevant Executive Director: (date)

Cabinet Lead (date)

Contact Officer:

Job Title:

Telephone:

E-Mail: