

Speaking at Planning Policy Committee Meetings

A Member of the Public may only address the Committee if a summary of the text has been received by the Democratic Services Team no later than 12 noon three clear working days before the meeting. The speech shall reflect the summary provided.

Written deputations may be sent by email to the address set out below. If there has been a deputation within six months of any previous appearance on the same or similar topic (irrespective of whether or not the member(s) of the deputation might be different) then no such new deputation will be received until that time limit has expired.

The Monitoring Officer may rule out of order any address that:

- Is vexatious, derogatory, defamatory, frivolous or offensive
- concerns a Council employment or staffing matter or sensitive personal information about a Councillor; • is unrelated to functions of the Committee; or
- has been previously considered in the last 6 months.

All written deputations, unless considered exempt, will be published on the Council's website at least 24 hours before the start of the meeting. There will be no opportunity to respond to a written deputation after it has been published, unless the response is to correct a technical error and is received 4 hours before the start of the meeting.

Written Deputations may be sent:

1. Sent by Email to: DemocraticServices@havant.gov.uk
2. Sent by post to : Democratic Services Officer Havant Borough Council Public Service Plaza Civic Centre Road Havant, Hants P09 2AX; or
3. Delivered at: Havant Borough Council Public Service Plaza Civic Centre Road Havant, Hants P09 2AX marked for the Attention of the "Democratic Services Team"