

## **APPENDIX A**

### **Terms of Reference**

Title: Governance and Logistics Scrutiny and Policy Development Panel

Membership: Councillor Leah Turner  
Councillor Andy Lenaghan  
Councillor Rory Heard  
Councillor Marjorie Smallcorn  
Councillor Mike Sceal  
Councillor Richard Brown

Scrutiny Lead: Councillor Leah Turner

Board Member: Councillor Andy Lenaghan

Function: Will scrutinise and assist in the development of:  
Building Maintenance, Business Continuity,  
Emergency Planning, Health & Safety, Corporate  
Support Services, Democratic Services, Elections,  
Facilities, Finance & Corporate Planning, Internal  
Audit, Risk Management & Fraud, Legal Services,  
Payroll, Property Management, Revenues,  
Benefits and Income Collection and Transactional  
Procurement

Relevant Cabinet Leads:

Cabinet Lead for Governance and Logistics - Cllr Jackie Branson  
Leader of the Council – Cllr Mike Cheshire  
Cabinet Lead for Planning and Built Environment – Cllr David Guest

Title: Economy and Communities Scrutiny and Policy Development Panel

Membership: Councillor Caren Tarrant  
Councillor Paul Buckley  
Councillor Cyril Hilton  
Councillor Elaine Shimbart  
Councillor Gary Kerrin  
Councillor Beryl Francis

Scrutiny Lead: Councillor Caren Tarrant

Board Member: Councillor Paul Buckley

Function: Will scrutinise and assist in the development of:  
Arts and Culture, Community Development,  
Economic Development, Events Management,  
Healthy Lifestyles, Homelessness Prevention,  
Lesiure Facility Management and Development,  
Older People, Safeguarding, Sports Development,  
Strategic Housing and Enabling Social Inclusion,  
Tourism and Young People

Relevant Cabinet Leads:

Cabinet Lead for Economy and Communities - Cllr Yvonne Weeks

Title: Environment and Neighbourhood Quality Scrutiny and Policy Development Panel

Membership: Councillor David Keast  
Councillor Ralph Cousins  
Councillor Hilary Farrow  
Councillor Peter Wade  
Councillor Frida Edwards  
Councillor Colin Mackey

Scrutiny Lead: Councillor David Keast

Board Member: Councillor Ralph Cousins

Function: Will scrutinise and assist in the development of:  
Allotments, Animal Welfare, Cemeteries, Coastal Recreation, Community Safety, CCTV, Environmental Crime (litter, graffiti, dog fouling etc), Food Hygiene & Safety, Grounds Maintenance, Health & Safety Regulation, Highway Development Control, Infectious Disease Control, Licensing, Minor Engineering Works (including street name plates), Noise Control, Parking Policy & Enforcement (off and on street), Parks and Open Spaces, Pest Control, Pollution & Public Health, Private Sector Housing Regulation, Public Conveniences, Public Realm Improvements, Streetcare, Street Lighting (council owned and community safety schemes), Sustainability & Climate Change, Sustainable Transport, Traffic Management, Transport Fleet and Waste & Recycling

Relevant Cabinet Leads:

Cabinet Lead for Environment and Neighbourhood Quality –  
Cllr David Collins

Cabinet Lead for Operational Services – Cllr Tony Briggs

Cabinet Lead for Planning and Built Environment – Cllr David Guest

Leader of the Council – Cllr Mike Cheshire

Title: Planning and Built Environment Scrutiny and Policy Development Panel

Membership: Councillor Ken Smith  
Councillor John Perry  
Councillor Brendan Gibb-Gray  
Councillor Ray Bolton  
Councillor Michael Wilson  
Councillor Gwen Blackett

Scrutiny Lead: Councillor Ken Smith

Board Member: Councillor John Perry

Function: Will scrutinise and assist in the development of:  
Building Control, Development Management, Land Charges & Address Management, Planning Compliance, Policy/Local Development Framework, Conservation, Strategic Transport Planning, S106 Agreements & Community Infrastructure Levy and Coastal Flood & Erosion Risk Management

Relevant Cabinet Leads:

Cabinet Lead for Planning and Built Environment - Cllr David Guest

Title: Marketing and Development Scrutiny and Policy Development Panel

Membership: Councillor David Smith  
Councillor George Smith  
Councillor Victor Pierce-Jones  
Councillor Faith Ponsonby  
Councillor Terry Hart  
Councillor Richard Galloway

Scrutiny Lead: Councillor David Smith

Board Member: Councillor George Smith

Function: Will scrutinise and assist in the development of:  
Audit, Business Transformation, Communications,  
Corporate Planning, Corporate Programme Office,  
Councillor Development, Customer Insight,  
Geographic Information System (GIS), Customer  
Access Strategy, Customer Service  
Centres/Access Points, Human Resources  
Strategy and Transaction, Information Technology,  
Learning & Development, Marketing, Partnership  
Development, Performance Management,  
Research & Development, Risk Management,  
Shared Services and Commissioning

Relevant Cabinet Leads:

Cabinet Lead for Marketing and Development - Cllr Mike Fairhurst  
Cabinet lead for Governance and Logistics – Cllr Jackie Branson  
Leader of the Council – Cllr Mike Cheshire